

# “RELATIONSHIP BUILDING: AN ESSENTIAL BUILDING BLOCK OF SUCCESS”

Tips and Actions To Start the Conversation



**Relationships matter for  
your effectiveness,  
reputation and success.**

# Eight ways to build better relationships.

Embrace and use the principles of etiquette: Consideration, Respect, and Honesty

- ❑ 1. Before asking for something, offer something.
- ❑ 2. Be prepared.
- ❑ 3. Be on time.
- ❑ 4. Take responsibility.
- ❑ 5. Manage your emotions.
- ❑ 6. Eyes and ears.
- ❑ 7. Keep your word.
- ❑ 8. Use please and thank you.