

Ethics Policy

1. Purpose

- 1.1. To require ethics training for all members within the profession.
- 1.2. To help members focus on continuing education within a subject area that becomes more complicated as technology advances (new public records requirements, for example) while also giving the Association a standard when public, media and private-sector inquiries are made.
- 1.3. To show that local public management persons have the strongest commitment to the Code and to the laws of Florida.

2. Requirement

- 2.1. All FCCMA member categories except Corporate are required to take four (4) hours of ethics training.
- 2.2. Training must be completed within FCCMA's fiscal year, which extends from October 1 through September 30.
- 2.3. Member's should be aware that local requirements such as if they currently are required to meet city and county charter provisions and/or ordinances requiring ethics training, may count said training toward the FCCMA requirement. This also applies to training taken for credentialing through ICMA.

3. Exemptions

- 3.1. Exemptions may be granted by the Board of Directors for members who are not working in the profession. (For example, Life members who are retired from the profession or Subscriber members.)
- 3.2. Corporate Members are not required to comply with the ethics requirement

4. Reporting

- 4.1. Members are encouraged to report ethics training through the Association's website.
- 4.2. Members must log ethics hours in a manner deemed appropriate by the Association.
- 4.3. Members may also report compliance as part of their annual membership renewal

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5. Failure to comply

- 5.1. Members who fail to comply by the end of the fiscal year will receive notification of pending non-compliance and will be provided a one hundred twenty (120) day grace period to complete the form.
- 5.2. Failure to reply within the grace period will result in suspension of membership.
- 5.3. A suspended member is removed from the FCCMA database, does not receive any communication from FCCMA, and is not eligible to register for, attend, or participate in FCCMA events, unless that event will bring the member into compliance with the association's ethics policy
- 5.4. Former members who left the Association while in a non-compliance status are required to come into compliance during the reapplication process.