

**FLORIDA CITY AND COUNTY MANAGEMENT ASSOCIATION
BOARD OF DIRECTORS
MINUTES FROM FEBRUARY 14, 2018 MEETING**

President Hanson called the meeting to order at 1:30 p.m. with the following members present:

President Jim Hanson

President-Elect Michael Cernech, City Manager, Tamarac

Secretary/Treasurer Shannon Lewis, Deputy City Manager, Melbourne

Past President Bobby Green, City Manager, Auburndale

District I Director Michael Beedie, City Manager, Fort Walton Beach

District II Director Danielle Judd, City Manager, Green Cove Springs

District V Director Jorge Gonzalez, Village Manager, Bal Harbour

District VII Director Matthew Campbell, Town Manager, Kenneth City

District VIII Director Jim Gleason, City Manager, Mascotte

Director At-Large Mark Cunningham, Assistant County Administrator, Sarasota County

Director At-Large Ryan Leavengood, City Manager, Lake Alfred

Director At-Large Micah Maxwell, Assistant City Manager, Clearwater

Members Absent:

District III Director Suzanne Sherman, Assistant City Manager, Satellite Beach

District IV Director Lori LaVerriere, City Manager, Boynton Beach

District VI Director Charles Chapman, County Administrator, Hendry County

Others in attendance:

Kim Bradford, Alliance for Innovation

Al Butler, Director of Support Services, Ocoee

Robert Duncan, Consultant, ABM Building & Energy Solutions

Melanie Howe, Meeting Planner, Florida League of Cities

Craig Hunter, ICMA/FCCMA Senior Advisor

Dr. Robert E. Lee, Executive Director, CFLGE

Beth Rawlins, Corporate Liaison, Beth Rawlins, Inc.

Oel Wingo, ICMA/FCCMA Senior Advisor

Linda Bridges, FLC Director of Association Services

Casey Cook, Executive Director

Carol Russell, Executive Assistant

The first item of business was consideration of the consent agenda. Accordingly,

A motion was made by Mr. Maxwell and seconded by Mr. Leavengood to approve the item on the Consent Agenda. The motion was made to approve the minutes from December 1, 2017. The motion passed without opposition.

The first quarter financial statements and the investment report were included in the agenda book for the Board's review.

An update on the mandatory ethics training requirement was included in the agenda book for the Board's review.

The next item of business by Mr. Maxwell, was a review of the bylaws discussion report included in the agenda book. The Board concurred with the Fiscal and Administrative Policy Committee's recommendation on the life members right to vote, full member qualifications, the officer and board qualifications and the members-in-transition completing their term on the Board.

Next, Ms. Howe reviewed the annual conference location discussion included in the agenda book.

The next item of business was consideration of a budget amendment to the consultant fee and expense item. Following discussion,

A motion was made by Mr. Gleason and seconded by Ms. Lewis to approve adding \$1,500 to consultant fees and expenses line item. The motion passed without opposition.

The next item of business was consideration of site selection for the 2019 Winter Institute. Following discussion,

A motion was made by Mr. Gonzalez and seconded by Mr. Maxwell to authorize the Executive Committee to select the site selection for the 2019 Winter Institute as recommended by staff after the Winter Institute if all goes well and to choose a different site if the recommended site is not selected. The motion passed without opposition.

The next item of business was the 2018 elections update. President Hanson announced Mr. Horace McHugh was not eligible to run for secretary-treasurer because his city is not an ICMA-recognized city. Further, the delegate chosen by the Board to represent District IV at the Nominating Committee meeting is unable to participate because he is running for one of the At-Large Director seats.

A motion was made by Mr. Maxwell and seconded by Mr. Beedie to give permission to Ms. Lori LaVerriere to select a new person to serve on the nominating committee. The motion passed without opposition.

The next item of business was consideration of the If You Care You Do! Award recipients. Following discussion,

A motion was made by Mr. Maxwell and seconded by Mr. Gleason to approve Mark Ryan as an If You Care You Do! Award recipient. The motion passed without opposition.

Further,

A motion was made by Mr. Maxwell and seconded by Mr. Gleason to approve Mark Cunningham as an If You Care You Do! Award recipient. The motion passed without opposition.

The next item of business was consideration of the number of senior advisors and the approval of two new advisors. Following discussion,

A motion was made by Mr. Campbell and seconded by Mr. Cunningham to revise the Senior Advisor Policy, section 3.6 stating the number of senior advisors will be limited to 10. The motion passed without opposition.

Further discussion included reminding the senior advisors to advise younger FCCMA members and to recognize those senior advisors who have worked above and beyond.

A motion was made by Mr. Gleason and seconded by Mr. Maxwell to approve recommendation to the ICMA Executive Director to approve Ken Parker as a senior advisor. The motion passed without opposition.

Further,

A motion was made by Mr. Beedie and seconded by Mr. Maxwell to approve recommendation to the ICMA Executive Director to approve Edwin (Buz) Eddy as a senior advisor. The motion passed without opposition.

The next item of business were the Senior Advisor reports which were included in the agenda book. Accordingly,

A motion was made by Mr. Maxwell and seconded by Mr. Beedie to approve the report and forward it to Greg Bielawski at ICMA, the Senior Advisor Coordinator. The motion passed without opposition.

The next item of business was an update on the Alliance for Innovation report on the TLG conference by Ms. Kim Bradford. She also reported Ms. Karen Thoreson had retired and Ms. Katy Simon is the interim CEO/president. The Alliance is in the process of hiring a new CEO/president.

The next item of business was an update by Beth Rawlins, Inc. to the previously submitted agenda report. The case studies for the corporate sessions have been vetted and \$137,000 in sponsorship money has been raised.

A motion was made by Mr. Campbell and seconded by Ms. Lewis to allow Beth Rawlins to inform corporate members they may not register for the conference as attendees. The motion passed without opposition.

Following the motion, the Board tasked the Fiscal and Administrative Policy Committee to review membership categories.

The next item of business was a report of the Center for Florida Local Government Excellence which was included in the agenda book.

The next item of business was a report of Business Watch which was included in the agenda book.

There was no ICMA report.

The next item of business was a report of the Communications Committee which was included in the agenda book.

The Conference Planning Committee report was included in the agenda book. Ms. Rawlins gave an update on the corporate sessions which include: self-funded health consortium, maximization of broadband infrastructure, cloud services and a public-public-private partnership with a small city, county and private partner.

The Fiscal and Administrative Policy report was included in the agenda book. Mr. Maxwell reviewed the changes to the Articles of Incorporation. Following discussion,

A motion was made by Mr. Gleason and seconded by Mr. Cunningham to approve the revised Articles of Incorporation as prepared and presented. The motion passed without opposition.

Following a review of the 2018 – 2021 Strategic Plan by Mr. Maxwell,

A motion was made by Mr. Gleason and seconded by Mr. Cunningham to approve the 2018-2021 Strategic Plan as prepared and presented. The motion passed without opposition.

The next item of business was a report of the Membership Committee which was included in the agenda book. Following discussion,

A motion was made by Mr. Maxwell and seconded by Mr. Gleason to approve an ethics waiver for Jack Doughney. The motion passed without opposition.

Further,

A motion was made by Mr. Maxwell and seconded by Mr. Gleason to approve an ethics waiver for Bill Thrasher. The motion passed without opposition.

Further,

A motion was made by Mr. Maxwell and seconded by Mr. Gleason to approve an ethics waiver for Linda Weldon. The motion passed without opposition.

The next item of business was there was no action on the approval of ethic waivers for Paul Nicoletti and Eric Soroka. The Board asked staff to confirm these members are doing consultant work.

The next item of business was a report of the Professional Development Committee which was included in the agenda book. The approval of the FCCMA's Who's Who Under 40 Award was tabled to the April 12, 2018 meeting.

The next item of business was a report of the Professional Management Matters Committee which was included in the agenda book. The approval of the sustainability plan was tabled to the April 12, 2018 meeting.

The next item of business was a report of the Winter Institute Planning Committee which was included in the agenda book.

The next item of business was President Hanson asked Board members to consider serving on an Investment Committee to determine if FCCMA should make changes to the FCCMA Investment Policy.

President-Elect Cernech had no report.

Secretary/Treasurer Lewis had no report.

Past President Green had no report.

The next item of business was District I Director Beedie reported the City Crestview will have an amendment on the November 2018 ballot to change the form of government.

The next item of business was a report by District II Director Judd's which was included in the agenda book.

District III Director Sherman had no report.

The next item of business was a report by District IV Director LaVerriere's which was included in the agenda book.

The next item of business was a report by District V Director Gonzalez' which was included in the agenda book.

District VI Director Chapman had no report.

The next item of business was District VII Director Campbell reported Mr. Matt Spoor, Mr. Micah Maxwell are working together to do the ICMA recognitions in his district. He also reported he is working on a training to focus on middle class housing.

The next item of business was a report by District VIII Director Gleason's which was included in the agenda book.

At-Large Director Cunningham had no report.

The next item of business was At-Large Director Leavengood thanked Ms. Beth Rawlins for her work on plan support. He also said he was interested in serving on the Investment Committee

At-Large Director Maxwell had no report.

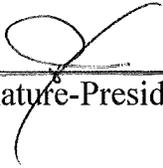
There being no further business, the meeting adjourned at 4:43 p.m.

Respectfully submitted:



Casey Cook
Executive Director

I hereby certify these Minutes
were approved at an official meeting
held on:



Signature-Presiding Officer