Road Map To the Manager’s Chair
Getting There, Staying There, Leaving There

FCCMA
Career Development Luncheon
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St. Lucie County Administrator
Skills for Getting There

• Hard Skills:

- 3R’s: Reading, wRiting, aRithmetic
- Critical & Analytical Thinking
Skills for Getting There

• Soft Skills:
  - Ability to Listen
  - Communicate Effectively
  - Being Respectful
  - Working Well with Others
  - Working Under Pressure
  - Ability to Handle Criticism
Skills for Getting There

Hard Skills

+ 

Soft Skills

= 

Transferable Skills
10 Tips: Dr. Robert Lee’s Presentation

- Personal Appearance
- Speaking, Writing and Arithmetic
- Self-Discipline Management
- Critical Thinking Decision Making
- Building Your Brand
- Develop Plans
- Resume and Interview Skills
- Networking
- Relax, Sleep and Personal Relationships
- Be Ready for Opportunity
Qualities for Staying There

Spiritual Compass:
• Christ-Centeredness
• Cultural Awareness
• Connectedness
• Compassion
Qualities for Staying There

Performance Compass:
• Competence
• Confidence
• Courage
• Commitment to Excellence
• Creativity
• Candidness
Strategies for Leaving There

• Stay mindful of the volatility of the position

• Don’t lose sight of the “At-Will”, “At the Pleasure of” Concept

• Stay abreast of where you stand with your Board

• Keep your fingers on the pulse with position of commission candidates

• Leave in a professional, graceful manner
Thank you.

Questions & Answers