

Supporting, educating and serving professional local government in Florida.

# **FCCMA Annual Conference**



Early conference registration is now closed. If you are interested in attending the conference you can still register onsite. The conference will be held May 28-31 at the Orlando Hilton. Call Lynn Lovallo at (850) 222-9684 or email her at <a href="mailto:llovallo@flcities.com">llovallo@flcities.com</a> for more information.

# May 14, 2014 Newsletter

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# It All Boils Down to Communications



by Lynn Tipton, Executive Director

My department knows the sentence above: I repeat it at meetings, in emails, and have even said I want it put on my tombstone (but I want to be cremated, so I guess there won't be one). No matter how many leadership and management books I read, lectures and workshops I attend, or gurus I meet, I think most everything comes down to communication. We are either effective, or

we are not.

I know we all struggle with it, and all the more so since we have multiple media at our fingertips all day (and night). I'm trying to proactively ask myself before each email and phone call: what do I want from this communication, and how can it best be delivered? Most of the time, I'm reaching for the phone instead of email because I have realized that many work colleagues don't check their emails as often as I think they will. I've been told that emails are skimmed for action steps and put in a file to be read later; that certainly works against timeliness. But I understand why: there aren't enough hours in the day for phone, email, text, social media and e-browsing. (Read more)

May 2014 New Members



The following membership applications have been received. If no current member comes forth with a reason why these applicants should not be approved as members, he/she will be invoiced for dues. Steve Botelho, District VI, CFMO/Acting Assistant County Administrator, Sarasota County, Full Member; Bonnie Dhonau, District VII, Director of Administration, Indian Shores, Affiliate Member; Joe Griffin, District IV, City Manager, City of Sebastian, Full Member; Matthew Hall, District I, Master's of Public Administration, Florida State University, Student Member; (Read

#### more)

# FCCMA Ethics Webinar Series, Part 2



This is the second webinar of a two-part webinar series. All FCCMA webinars are free

The May webinar will be held May 15, 2014 from 2:00 pm - 3:00 pm. Patricia R. Gleason, Florida General Counsel for Open Government will cover: "Florida Local Government Ethics Part 2: A Discussion on the Florida Sunshine and Public Records Laws."

Another very special webinar session has been planned with Pat Gleason, Florida Special Counsel for Open Government. Attorney Gleason will provide valuable information on local government requirements involved in complying with the Florida Sunshine and Public Record Laws and will be available to address questions from attendees on "practical" challenges that local government managers face in fulfilling their responsibilities under the law. This is a must attend session for all managers. (Read more)

# FCCMA Program Year 2014-2015: Slate of Officers and Directors



The following slate of officers are nominated to be elected at the Annual Business Meeting May 30, 2014 at the Hilton Orlando. There is one change from the list that was mailed in mid-March. Micah Maxwell, Town Manager, Belleair has replaced Bob LaSala in District VII. The district was canvassed for interest for Mr. LaSala's vacancy and Mr. Maxwell applied. The Board will make the official appointment at the Saturday, May 31 meeting.

### President

Jill Silverboard, Assistant City Manager, Clearwater, ICMA-CM (Read more)

# **Newsletter Articles**

FCCMA wants to feature you! FCCMA members have said that they enjoy reading about other members: how the member got started in the field, what is the member's favorite or least favorite part of his/her job, who his/her mentors were, hobbies/interests are, etc.

A subcommittee was formed last year from the Communications Committee to reach out and ask members to answer a list of questions and the FCCMA will feature that member in the weekly E-newsletter. If one of those members reaches out to you, please fill out the form and let us feature you. (Read more)

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