

**Florida City and County Management Association  
Board of Directors  
March 14, 2012  
Via Conference Call**

President Lewis called the meeting to order at 11:02 a.m. Eastern time with the following members on the call:

President Jonathan Lewis, City Manager, North Port  
President-Elect Joyce Shanahan, City Manager, Ormond Beach  
Secretary/Treasurer Russ Blackburn, City Manager, Gainesville  
Past President Carl Harness, Assistant County Administrator, Pinellas County  
District II Director James Hanson, City Manager, Atlantic Beach  
District III Director Desiree Matthews, Assistant City Manager, Kissimmee  
District IV Director George Brown, Deputy City Manager, Boca Raton  
District V Director Sarah Hannah-Spurlock, Assistant Utilities Director/Fiscal Administrator, Sunrise  
District VI Director A William Moss, City Manager, Naples  
District VII Director Jill Silverboard, Assistant City Manager, Clearwater  
District VIII Director Douglas Thomas, City Manager, Lakeland  
At-Large Director Robert (Bobby) Green, City Manager, Auburndale  
At-Large Director Horace McHugh, Assistant City Manager, Oakland Park  
At-Large Director Michael Pleus, City Manager, DeLand

**Others Present:**

Lynn Tipton, FCCMA Executive Director  
Carol Russell, FCCMA Administrative Assistant  
Lynn Lovallo, FCCMA Executive Assistant

**Members Absent:**

District I Director Jeffrey Brown, Assistant City Manager, Panama City

President Lewis thanked everyone for being on the call and asked that everyone please identify his or herself when speaking.

The Nominating Committee met on March 2 in Orlando and completed the task of preparing a slate of officers and directors for Program Year 2012-2013. Ms. Silverboard will be the nominee for the position of Secretary/Treasurer, which upon election will create a vacancy in District 7. Per the By-Laws, vacancies are board appointments. A request for self-nominations from interested members in District 7 was issued and three responses were received. Each potential candidate was asked to submit a resume and answer a few questions. Only two responded to that request.

**A motion to appoint Robert LaSala, Pinellas County Administrator the District 7 seat for the remainder of the term (conference 2013) was made by Mr. Thomas and seconded by Mr. Moss. The motion carried without opposition.**

Mr. Lewis explained that with Ms. Hannah-Spurlock's pending resignation, a canvassing was held in District 5. Mr. John Flint, City Manager of Weston, was the sole nominee. Both these appointments will be affirmed by the Board at the June 2 meeting.

President Lewis said that ICMA is seeking representatives from the state associations to serve on the 2013 annual conference in Boston. He asked if anyone had an interest in serving to let Lynn Lovallo know within two weeks. If no one is interested, he would like to serve.

**A motion was made by Mr. Harness and seconded by Mr. Hanson to appoint President Lewis as the FCCMA representative on the 2013 ICMA Conference Planning Committee in lieu of anyone else expressing an interest. The motion carried without opposition.**

Consent Agenda:

Mr. Hanson asked that the minutes be pulled.

**Mr. Blackburn made a motion to approve the other items on the consent agenda. The motion was seconded by Mr. Hanson and carried without opposition. Items approved were: An agenda item to give a time certain for the extension of the Affiliation Agreement with ICMA, member reinstatements and MIT dues waivers for Bruce St. Denis and Anita Fain-Taylor.**

Mr. Hanson pointed out an omission to the Minutes of February 2, 2012; that being a statement for the FARC Committee report regarding Task 9—Legal Representation. The Committee turned in their list of attorneys that can represent individuals (MITs). This list is to be updated annually and included in MIT packets.

**A motion to approve the Minutes of February 2, 2012 as amended was made by Mr. Blackburn and seconded by Mr. George Brown. The motion passed without opposition.**

Affiliate Partners: The agreement to abide by the Affiliate Partners Code of Ethics was the next item. Mr. Blackburn would like this discussed with our affiliates.

**Mr. Harness made a motion to move forward with the agreement. This was seconded by Ms. Shanahan. The motion passed without opposition.**

Fiscal and Administrative Responsibility Committee: Mr. Hanson reported on the outstanding items from this committee's work plan.

***Evaluation of Agreement with the Florida League of Cities***

**Moved by Mr. Blackburn, seconded by Mr. Hanson to accept the proposed evaluation to be completed in the next month or so.**

Discussion: There was a comment that some members may not have experience in some of the areas on the evaluation to properly assess the service provided. It was recommended that in that case, the Board member just leave that question blank. It was also suggested to add a question regarding Board support similar to the one on committee support; i.e. agenda preparation, conference calls, responsiveness to requests.

**The motion was amended to add that question, and the amended motion passed without opposition.**

The next item from Mr. Hanson's report was the proposed **brochure on How To Become a Board Member**.

**Moved by Mr. Hanson, seconded by Mr. Harness to approve the proposed brochure. The motion passed without opposition.**

**Investment Policy:** Mr. Hanson reviewed the proposed policy. Two changes were proposed: on page 2, 3d, add and the Executive Committee should be notified within 10 days of said transactions. Page 4, 2g, change to say Money Market funds as specifically allowed by SEC Rule 2(a)7, after assurance of FLC advisory support.

**A motion to adopt the policy with the amendments was made by Mr. Hanson and seconded by Ms. Silverboard.**

Discussion: Mr. Blackburn stated that while he greatly supports the work of the Committee, he felt this complexity was something that the Board need not be involved in. FCCMA should stay invested in Certificates of Deposit.

**The motion failed on a tie with President Lewis, President-Elect Shanahan, Secretary/Treasurer Blackburn, Past President Harness, Director Matthews, Director George Brown, Director Bill Moss all voting no. Director Hanson, Director Hannah-Spurlock, Director Silverboard, Director Thomas, Director Green, Director McHugh and Director Pleus voted in favor of the policy.**

**A motion by Mr. Blackburn and seconded by Ms. Shanahan that the draft policy be tabled until the May board meeting and be changed to focus on fixed, Federally-guaranteed options. The Executive Director is to pull the material together and have it on the agenda for the May 30, 2012 meeting. There was no opposition, and the motion passed.**

Conference Update: Ms. Shanahan gave the Board an update on the Conference. Everything is just about complete—only outstanding session is the Legislative Session.

Conference Study Group: This task force has been formed to study future conference designs, locations and costs; it consists of: Carl Harness, George Brown, JP Murphy, Mary Ann Ustick, Sally Sherman, Scott Andrews, Vernita Nelson, and FCCMA staff as needed. Joyce Shanahan and Jon Lewis will start it off as the two presidents whose terms encompass the tenure of the Study Group. Carl Harness will chair the committee.

Local Government Coalition: Jill Silverboard had previously forwarded to the Board materials showing the progress of this group including a website. Great progress has been made since February.

Membership Committee: A conference call was held and the Honorary membership category was discussed. This needs more work and is to be sent out to the Board for review prior to the May meeting.

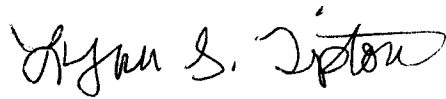
Range Rider Policy: Two amendments were made—Section 2 and Section 3.

**A motion to adopt the Range Rider Policy with the corrections was made by Ms. Hannah-Spurlock and seconded by Mr. George Brown. It was adopted without opposition.**

Awards: The B. Harold Farmer winner has been selected, and the deadline for submittal for the Michael J. Roberto Award was extended to Monday, March 19 at noon. The Board will be sent the list of award winners.

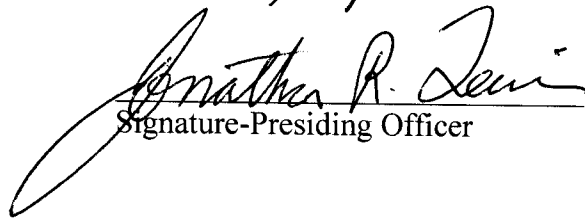
The meeting adjourned at 12:15 with no further business.

Respectfully submitted:



Lynn Tipton  
Executive Director

I hereby certify that these Minutes  
were approved at an official meeting  
held on: 5/30/12



Signature-Presiding Officer