

**FLORIDA CITY AND COUNTY MANAGEMENT ASSOCIATION  
BOARD OF DIRECTORS  
MINUTES FROM OCTOBER 21, 2016 MEETING**

President Green called the meeting to order at 9:07 a.m. with the following members present:

President Bobby Green, City Manager, Auburndale  
President-Elect Jim Hanson, Town Manager, Orange Park  
Secretary/Treasurer Michael Cernech, City Manager, Tamarac  
District I Director Lee Garner, City Manager, Chattahoochee  
District IV Director Jason Nunemaker, City Manager, Fellsmere  
District V Director Daniel Rosemond, City Manager, Hallandale Beach  
District VI Director Charles Chapman, County Administrator, Hendry County  
District VII Director Micah Maxwell, Town Manager, Belleair  
Director At-Large Michael Beedie, City Manager, Fort Walton Beach  
Director At-Large Ken Fields, City Manager, Lake Wales  
Director At-Large Ryan Leavengood, City Manager, Lake Alfred

Members Absent:

Past President Michael Pleus, City Manager, DeLand  
District II Director Sally Sherman, Deputy County Administrator, Flagler County  
District III Director Norton Bonaparte, City Manager, Sanford  
District VIII Director Jim Gleason, City Manager, Mascotte

Others in attendance:

Dr. Robert E. Lee, CFLGE  
Beth Rawlins, Beth Rawlins, Inc.  
Ken Parker, ICMA State Liaison  
Randy Reid, ICMA SE Regional Director  
Casey Cook, Executive Director  
Linda Bridges, FLC Director of Association Services  
Carol Russell, Executive Assistant  
Melanie Howe, FLC Meeting Planner

President Green will ask Sally Sherman to find a replacement for her seat on the Board.

The Winter Institute Hotel Options for 2018 was removed from the consent agenda. The Executive Director was asked to move discussion of the ICMA 2025 conference to the end of the agenda.

The next item of business was consideration of the consent agenda. Accordingly,

**A motion was made by Mr. Garner and seconded by Mr. Nunemaker to approve the remaining items on the Consent Agenda. The motion was made to approve the remaining items: the minutes of August 17<sup>th</sup>, 2016; the 2017 Nominating Committee; and the waiver of dues for MIT's for FY 2017. The motion passed without opposition.**

Following discussion on the 2018 Winter Institute proposal,

**A motion was made by Mr. Garner and seconded by Mr. Cernech to approve a contract with the Holiday Inn Tampa Westshore Airport for the 2018 Winter Institute. The motion passed without opposition.**

Mr. Cook reported FY 2016 End of Year Financial Statements were not yet available. He will send them to the Board when they are complete.

Following discussion on the Florida Business Watch agreement,

**A motion was made by Mr. Fields and seconded by Mr. Hanson to approve the agreement with Florida Business Watch. The motion passed without opposition.**

Following discussion on the Digital Ops agreement,

**A motion was made by Mr. Garner and seconded by Mr. Hanson to approve the agreement with Digital Ops. The motion passed without opposition.**

Following discussion on the HCP agreement,

**A motion was made by Mr. Rosemond and seconded by Mr. Fields to approve the agreement with HCP. The motion passed without opposition.**

Mr. Cook provided an update on the FLC staffing changes, form of government issues and the ICMA Ethics Case. He explained if FCCMA terminates Mr. Crawford's membership, he has the right to reapply to FCCMA.

**A motion was made by Mr. Fields and seconded by Mr. Maxwell to follow the lead of ICMA and terminate the membership of Shane Crawford. The motion passed without opposition.**

Following discussion on revisions to the By-laws,

**A motion was made by Mr. Hanson and seconded by Mr. Garner to amend the by-laws as they relate to ethics. The motion passed without opposition.**

Following discussion regarding the board attendance requirements in the By-laws, the Super Committee chairs were asked to bring a revision to the By-laws to the February meeting. The suggested change to the board attendance requirements is the two meetings at conference be considered as missing one meeting and the President has the right to excuse a Board absence.

The Senior Advisor report had no additional report beyond what was submitted in the agenda book.

Mr. Reid reported for the Alliance of Innovation. The 2017-2020 AFI Strategic Plan was adopted at the ICMA Conference. Case studies for the TLG Conference, April 18-21, 2017 in Tulsa, OK, are now being reviewed. He reported on upcoming webinars. The Big Ideas Conference will be held October 28-30, 2016 in Dublin, OH.

Beth Rawlins had no report.

Dr. Bob Lee reported it is the 10<sup>th</sup> anniversary of CFLGE and he had no further report beyond what was in the agenda book. Further,

**A motion was made by Mr. Hanson and seconded by Mr. Garner to approve the quarterly payment to CFLGE. The motion passed without opposition.**

Florida Business Watch had no report.

Mr. Reid reminded the Board to review and approve the affiliate agreement with ICMA.

Mr. Parker reported the new ICMA Director, Marc Ott, starts with ICMA on October 31, 2016; however, he will become the new Executive Director January 1, 2017. ICMA has 11,000 members and Florida is one of the leading states in the nation. ICMA has had 1,500 ethics cases to review. Mr. Dan Kleman received the ICMA Distinguished Award. The recipient for that award must be retired at least one year. Mr. Parker encouraged the Board to recommend cities/counties for ICMA Awards. The Southeast Regional Meeting will be held April 27-28, 2017 in Gatlinburg, TN. The Annual Conference will be held October 22-25, 2017 in San Antonio, TX. ICMA is continuing to review the Code of Ethics, specifically Tenet 3 this year, and would like feedback from the membership. Mr. Parker asked the Board to contact either him or Mr. Reid if there is someone in Florida who qualifies for life membership. The Board was also asked to inform Mr. Parker or Mr. Reid

if a hurricane hits an area in Florida so ICMA can send a letter to that area. ICMA is reviewing material that can be used by cities/counties in the event of a disaster.

Mr. Beedie reported the Communications Committee is reviewing the Strategic Plan to complete at least three goals from the plan this year. The PMM Subcommittee will now fulfill tasks that were originally handled by HCP. The Legislative Subcommittee will be a quick response team to answer questions on how bills affect their local governments.

The Conference Planning Committee was previously tasked to research a security plan for conference and reported the cost for an off-duty officer would be approximately \$1,000. The Board felt there was no current need to hire an off-duty officer.

Mr. Maxwell reported the MIT Subcommittee requests a senior advisor serve on the MIT Subcommittee. This will be addressed in the policy. Further,

**A motion was made by Mr. Hanson and seconded by Mr. Garner to waive the ethics training requirement for the listed life members. The motion passed without opposition.**

**A motion was made by Mr. Beedie and seconded by Mr. Hanson to approve the recommendations to the Ethics Policy. The motion passed without opposition.**

Mr. Cernech gave an oral report regarding the 2017 Winter Institute.

Mr. Garner reported District I canceled its training on October 7, 2016 regarding veterans becoming city/county managers, due to low attendance. The next training regarding FEMA will be held March 17, 2017 in Fort Walton Beach.

There was no report from District II.

There was no report from District III.

For District IV, Mr. Nunemaker reported the Treasure Coast City and County Management Association held a meeting in Fellsmere. He contacted Jeff Bremer and the Riviera Beach manager after they were terminated.

For District V, Mr. Rosemond reported his district training will be held in the spring of 2017 on either strategic planning or media training.

For District VI, Mr. Chapman reported his district held a successful training at Florida Gulf Coast University.

For District VII, Mr. Maxwell added to his report his district will hold one training in January 2017 on diversity in Alachua County and another training in February 2017 in either St. Petersburg or Largo.

There was no report from District VIII.

At-Large Director Mr. Fields thanked the FCCMA staff for their help with the Symposium.

At-Large Director Beedie had no report.

At-Large Director Leavengood had no report.

President-Elect Hanson had no report.

Secretary/Treasurer Cernech reported he hired MIT Sarah Hannah-Spurlock to work in his city.

Past President Pleus had no report.

President Green asked Mr. Cook to present a power point on the ICMA 2025 conference. Mr. Cook reported on the ICMA Conference selection process. Following discussion,

**A motion was made by Mr. Garner and seconded by Mr. Rosemond that FCCMA submit a proposal to ICMA to host the 2025 conference in Tampa with a minimum commitment of \$150,000. Discussion followed the motion. The motion passed without opposition.**

Staff was tasked with submitting a financial plan for the ICMA 2025 conference at the February Board meeting.

There being no further business, the meeting was adjourned at 12:16 p.m.

Respectfully submitted:



Casey Cook  
Executive Director

I hereby certify these Minutes  
were approved at an official meeting  
held on:



Signature-Presiding Officer