

**FLORIDA CITY AND COUNTY MANAGEMENT ASSOCIATION
BOARD OF DIRECTORS
MINUTES FROM FEBRUARY 1, 2017 MEETING**

President Green called the meeting to order at 1:32 p.m. with the following members present:

President Bobby Green, City Manager, Auburndale
President-Elect Jim Hanson, Town Manager, Orange Park
Secretary/Treasurer Michael Cernech, City Manager, Tamarac
Past President Michael Pleus, City Manager, DeLand
District I Director Lee Garner, City Manager, Chattahoochee
District II Director Danielle Judd, City Manager, Green Cove Springs
District III Director Norton Bonaparte, City Manager, Sanford
District VI Director Charles Chapman, County Administrator, Hendry County
District VII Director Micah Maxwell, Town Manager, Belleair
District VIII Director Jim Gleason, City Manager, Mascotte
Director At-Large Michael Beedie, City Manager, Fort Walton Beach
Director At-Large Ken Fields, City Manager, Lake Wales
Director At-Large Ryan Leavengood, City Manager, Lake Alfred

Members Absent:

District IV Director Rich Reade, Village Manager, Palm Springs
District V Director Daniel Rosemond

Others in attendance:

Dr. Robert E. Lee, CFLGE
Beth Rawlins, Beth Rawlins, Inc.
Ken Parker, ICMA State Liaison
Carl Harness, Chief Human Services Administrator, Hillsborough County, ICMA SE
Regional Vice President
Sallie Ann Burnett, East Regional Director, Alliance for Innovation
Craig Hunter, Senior Advisor
Casey Cook, Executive Director
Linda Bridges, FLC Director of Association Services
Carol Russell, Executive Assistant

President Green swore in Danielle Judd as the new District II Director.

The next item of business was consideration of the consent agenda. Accordingly,

A motion was made by Mr. Chapman and seconded by Mr. Pleus to approve the items on the Consent Agenda. The motion was made to approve: the

minutes of October 21st, 2016; the site selection for the 2019 Annual Conference; and the waiver of dues for MIT's for FY 2017. The motion passed without opposition.

Mr. Cook presented a power point highlighting the changes in the policies. Staff was asked to revise the Committee Policy to include the following: If the President makes any changes to the structure of the Standard Committees, the committee structure will revert at the end of the program to the committee structure as stated in this policy. Following discussion on the policy year,

A motion was made by Mr. Leavengood and seconded by Mr. Maxwell to approve the recommended changes and allow staff to make any grammatical changes. The motion passed without opposition.

Following discussion on the Alliance for Innovation agreement,

A motion was made by Mr. Chapman and seconded by Mr. Garner to approve the agreement with the Alliance for Innovation. The motion passed without opposition.

Following discussion on the Beth Rawlins, Inc. agreement,

A motion was made by Mr. Chapman and seconded by Mr. Pleus to approve the agreement with Beth Rawlins, Inc. The motion passed without opposition.

Following discussion on the Florida League of Cities agreement,

A motion was made by Mr. Chapman and seconded by Mr. Garner to approve the agreement with the Florida League of Cities. Staff was asked to change the Executive Director signing the contract to the FCCMA President signing the contract. The motion passed without opposition.

Following discussion on the ICMA agreement,

A motion was made by Mr. Chapman and seconded by Mr. Garner to approve the agreement with ICMA. The motion passed without opposition.

Following discussion on the John Scott Dailey Institute of Government memorandum of understanding,

A motion was made by Mr. Fields and seconded by Mr. Hanson to approve the memorandum of understanding with the John Scott Dailey Florida Institute of Government. The motion passed without opposition.

Following discussion on the budget amendment to the awards line item,

A motion was made by Mr. Chapman and seconded by Mr. Garner to approve the budget amendment to move \$2,000 of budgeted \$3,000 of the “awards line item” to the annual conference budget. The motion passed without opposition.

Following discussion on the authorization to use PMM funds for job fairs,

A motion was made by Mr. Bonaparte and seconded by Mr. Leavengood to give staff authority to utilize PMM funds for job fairs that arise. Staff was asked to separate job fairs into a new line item in the FY 2018 budget. The motion passed without opposition.

Following discussion, staff was asked to keep the Board Meeting at the Winter Institute on the Wednesday prior to the Institute.

Mr. Cook gave an update on the District IV Director position. The Board appointed Mr. Rich Reade to fill Mr. Jason Nunemaker’s seat until the end of the program year. District IV should hold a special election.

A motion was made by Mr. Fields and seconded by Mr. Hanson to allow District IV to hold a special election for the unexpired term for Program 2017 – 2018. The motion passed without opposition.

Following discussion to the objections received to Mr. Shane Crawford’s application,

A motion was made by Mr. Maxwell and seconded by Mr. Chapman to ask the FCCMA Ethics Committee to perform an ethics investigation on the matters surrounding the ethic complaints filed against Shane Crawford. The motion passed with two dissenting votes by Mr. Pleus and Mr. Gleason.

Following discussion to an ethics waiver request by Mr. Lee Evett,

A motion was made by Mr. Maxwell and seconded by Mr. Chapman to approve an ethics waiver for Lee Evett. The motion passed without opposition.

Following discussion to an ethics waiver request by Mr. WD Higginbotham,

A motion was made by Ms. Judd and seconded by Mr. Bonaparte to approve an ethics waiver for WD Higginbotham. The motion passed with one dissenting vote by Mr. Maxwell.

Following discussion to reinstate Ms. Oel Wingo as a senior advisor,

A motion was made by Mr. Hanson and seconded by Mr. Garner to reinstate Oel Wingo as a senior advisor. The motion passed without opposition.

There was no additional Senior Advisor report beyond what was submitted for the agenda book.

Ms. Burnett reported for the Alliance of Innovation. She thanked FCCMA for renewing the affiliate agreement with the Alliance. Several case studies from Florida will be presented at the TLG Conference, April 18-21, 2017 in Tulsa, OK. The Big Ideas Conference will be held October 6-8, 2017 in Raleigh, NC. The report from the 2016 Big Ideas “Disruptive Transformative Technology” is now available at www.transformgov.org. The Town of Belleair will participate in the next Innovation Academy.

Beth Rawlins had no report.

Dr. Bob Lee reported all on-site trainings and webinars have been scheduled and he had no further report beyond what was in the agenda book.

Beth Rawlins reported Florida Business Watch completed its strategic plan. Two items from the plan are: Code of Ethics for vendors and Florida Government 101 training.

Mr. Harness provided the ICMA update. He presented a power point that gave an overview of membership benefits, leadership and professional development, and the future of professional management. ICMA has 11,000 members which represent 50 states and 33 countries. The SE Regional Meeting will be held in Gatlinburg, TN, April 27 – 28, 2017. If Florida is interested in hosting the 2018 SE Regional Meeting, a letter of interest must be submitted to Mr. Randy Reid.

The Communications Committee report was included in the agenda book.

Mr. Hanson gave a review of the sessions planned for the 2017 Annual Conference. Ms. Rawlins reported two-thirds of the booths have been sold. The corporate case studies are being reviewed.

The Membership Committee report was included in the agenda book.

Mr. Leavengood gave an oral report for the Professional Development Committee. The next focus for the Committee is reviewing the awards nominations and scholarship applications.

The Winter Institute Committee report was included in the agenda book.

President Green reported Mr. Ryan Leavengood has been nominated for the ICMA Early Career Leadership Award.

President-Elect Hanson reported professional development will be one of his priorities as President.

Secretary/Treasurer Cernech reminded the Board if they have open positions in their communities to consider hiring an MIT.

Past President Pleus will report on the 2017 ICMA Conference during the Winter Institute.

District I Director Garner reported the District I training will focus on CDBGs for small cities and FEMA. He also reported his district has begun its election process.

District II Director Judd reported District II has begun its election process.

District III Director Bonaparte reported the District III training will be held March 24, 2017 and will focus on medical marijuana.

There was no District IV report.

There was no District V report.

District VI Director Chapman reported District VI will hold a second district training. The date has not yet been confirmed.

District VII Director Maxwell reported the nominations have closed for District VII. Three self-nominations have been received from managers in Pinellas County.

The District VIII report was included in the agenda book.

At-Large Director Beedie had no report.

At-Large Director Mr. Fields asked the Board to stay abreast of the medical marijuana issue.

At-Large Director Leavengood had no report.

An update on plan support was given under old business.

A motion was made by Mr. Hanson and seconded by Mr. Pleus to approve a donation, not to exceed \$50,000, with a match by ICMA and an expected community contribution, in support of the plan. This motion was withdrawn.

A motion was made by Mr. Fields and seconded by Mr. Gleason to transfer money from the fund balance to accommodate the Board's action of providing up to \$50,000 for plan support. The motion passed without opposition.

A motion was made by Mr. Maxwell and seconded by Mr. Pleus to provide authority to the Executive Committee to expend up to \$50,000 for plan support. The motion passed without opposition.

There being no further business, the meeting was adjourned at 4:41 p.m.

Respectfully submitted:



Casey Cook
Executive Director

I hereby certify these Minutes
were approved at an official meeting
held on:



Signature-Presiding Officer