

**FLORIDA CITY AND COUNTY MANAGEMENT ASSOCIATION
BOARD OF DIRECTORS
MINUTES FROM AUGUST 16, 2017 MEETING**

President Hanson called the meeting to order at 1:08 p.m. with the following members present:

President Jim Hanson, Town Manager, Orange Park
President-Elect Michael Cernech, City Manager, Tamarac
Secretary/Treasurer Shannon Lewis, Deputy City Manager, Melbourne
Past President Bobby Green, City Manager, Auburndale
District I Director Michael Beedie, City Manager, Fort Walton Beach
District II Director Danielle Judd, City Manager, Green Cove Springs
District III Director Suzanne Sherman, Assistant City Manager, Satellite Beach
District IV Director Lori LaVerriere, City Manager, Boynton Beach
District VI Director Charles Chapman, County Administrator, Hendry County
District VII Director Matthew Campbell, Town Manager, Kenneth City
District VIII Director Jim Gleason, City Manager, Mascotte
Director At-Large Mark Cunningham, Assistant County Administrator, Sarasota County
Director At-Large Ryan Leavengood, City Manager, Lake Alfred
Director At-Large Micah Maxwell, Assistant City Manager, Clearwater

Members Absent:

District V Director Jorge Gonzalez, Village Manager, Bal Harbour

Others in attendance:

Dr. Robert E. Lee, CFLGE
Mr. Ken Parker, ICMA Liaison
Beth Rawlins, Beth Rawlins, Inc.
Casey Cook, Executive Director
Carol Russell, Executive Assistant

The first item of business was consideration of the consent agenda. Accordingly,

A motion was made by Mr. Chapman and seconded by Ms. LaVerriere to approve the items on the Consent Agenda. The motion was made to approve: the minutes from May 31, 2017, the minutes from June 3, 2017, the agreement with Beth Rawlins, Inc. and the agreement with Florida Business Watch. The motion passed without opposition.

The next item of business was consideration of the financial statements. Accordingly,

A motion was made by Mr. Chapman and seconded by Mr. Maxwell to approve the third quarter financial statements. The motion passed without opposition.

Following discussion of the ICMA ethics case,

A motion was made by Mr. Chapman and seconded by Mr. Beedie to deny Mr. Shane Crawford's application for membership. The motion passed without opposition.

During discussion on selecting a Host Committee for the 2025 ICMA Conference, it was suggested staff and the Executive Committee could attend the Host Committee meetings at the ICMA Conference until 2022. It was also suggested to make an announcement at the FCCMA dinner at the San Antonio conference for members to consider serving on the 2025 Host Committee.

Mr. Cook gave an update on plan support.

Mr. Cook reviewed the FY 2018 budget. Ms. Sherman brought forth a proposal from FCCMA member Jonathan Tardif requesting FCCMA provide assistance for the UCF Student Chapter to attend the ICMA Conference. Discussion focused on if FCCMA funded UCF, it would need to fund all student chapters. It was suggested FCCMA consider adding funding to the FY 2019 budget to assist the student chapters.

A motion was made by Mr. Chapman and seconded by Ms. LaVerriere to approve the FY 2018 budget. There was discussion to establish a restricted reserve for the 2025 ICMA Conference. The motion passed without opposition.

Following discussion,

A motion was made by Mr. Chapman and seconded by Mr. Maxwell to approve the memorandum of understanding with the John Scott Dailey Florida Institute of Government as prepared and presented. The motion passed without opposition.

The Senior Advisor reports were included in the agenda book.

A motion was made by Mr. Chapman and seconded by Ms. LaVerriere to approve re-appointing Dan Kleman as a Senior Advisor to serve a three-year term on the conditions he gets his reports in on time as suggested by Mr. Kurt Bressner. The motion passed without opposition.

The Alliance for Innovation report was included in the agenda book.

Ms. Rawlins reported the FCCMA directory ad sales will continue until August 31, 2017.

Dr. Bob Lee reported the webinars and two Symposiums have been scheduled. He also reported he did not accept the Executive Director position of the FGCU IOG. He will begin soliciting for a graduate assistant.

Ms. Rawlins reported Florida Business Watch's membership is stable. FBW will explore ways to collaborate more with FCCMA.

In addition to the report included in the agenda, Mr. Parker congratulated FCCMA for being selected as the host of the 2025 ICMA Conference. He reminded the Board all ICMA members are entitled to one free webinar each year but members need to request it. He also reminded the Board to sign up early for the ICMA Summit. He reported President Feldman will continue discussions on the VP process. There will be a discussion on diversity and inclusion at the ICMA Conference and he also requested Board members register for the conference. He told the District Directors to contact Mr. Harness, Mr. Reid or himself if they need any assistance.

The Communications Committee report was included in the agenda book. A handout on the media training was distributed at the meeting. Mr. Beedie requested any comments on the training be sent to Ms. Russell by the end of August.

Mr. Cernech reported the 2018 conference theme will focus on the future. Three tracks have been established which include leadership, sustaining your community and hot topics. Ethics and city/county sessions will be preconference sessions. He asked the Board to send any keynote speaker ideas to Ms. Russell.

The Fiscal and Administrative Policy Committee report was included in the agenda book. The Board supported the changes made to the Charter. Mr. Maxwell presented a revised administrative policy at the meeting. The Board requested the Committee continue working on the revised language to the policy.

The Membership Committee report was included in the agenda book. Following discussion,

A motion was made by Mr. Chapman and seconded by Ms. Sherman to approve a waiver of the ethics requirement for Ms. Barbara Lipscomb and Mr. Lee Niblock. The motion passed with one no vote by Mr. Gleason.

The Professional Development Committee report was included in the agenda book.

The Professional Management Matters Committee report was included in the agenda book.

The Winter Institute Planning Committee report was included in the agenda book. Ms. Lewis requested Board members send any case studies to Ms. Lewis or Ms. Russell.

President Hanson reported he resigned from Orange Park and will become an MIT.

President-Elect Cernech had no report.

Secretary/Treasurer Lewis had no report.

Past President Green had no report.

The District I report was included in the agenda book.

District II Director Judd's report was included in the agenda book. She also reported the District II onsite training will be held the first week of October at Gateway College in Lake City.

District III Director Sherman reported she is reviewing possible training topics for her district. One training will be held at the Brevard County office and there may be another training in Sanford in the spring. She asked the Board to consider listing affiliate members on the MIT list. The MIT Subcommittee was asked to review this proposal.

The District IV report was included in the agenda book.

There was no District V report.

District VI Director Chapman had no report.

District VII Director Campbell reported he is working on possible training topics. He also reported he did a presentation at Zephyrhills for its 40-year ICMA-recognized government anniversary. He is working with Dr. Lee to host an ethics training in Kenneth City on November 17th from 10:00 am to 2:00 pm.

The District VIII report was included in the agenda book.

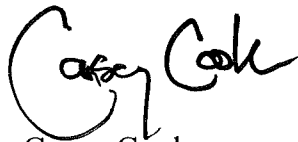
At-Large Director Cunningham had no report.

At-Large Director Leavengood's report was included in the agenda book.

At-Large Director Maxwell is reviewing the policies for possible changes.

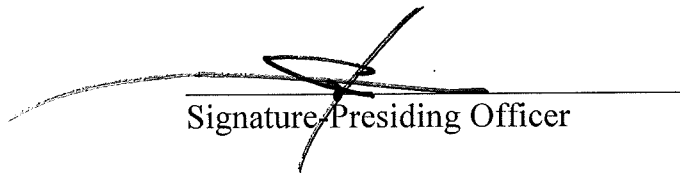
There being no further business, the meeting adjourned at 4:07 p.m.

Respectfully submitted:

A handwritten signature in black ink that reads "Casey Cook". The signature is stylized, with the first name and last name clearly legible.

Casey Cook
Executive Director

I hereby certify these Minutes
were approved at an official meeting
held on:

A handwritten signature in black ink, written over a horizontal line. The signature is stylized and appears to be a single word or a very short phrase.

Signature Presiding Officer