

**FLORIDA CITY AND COUNTY MANAGEMENT ASSOCIATION
BOARD OF DIRECTORS
MINUTES FROM MAY 30, 2018 MEETING**

President Cernech called the meeting to order at 1:18 p.m. with the following members present:

President Michael Cernech, City Manager, Tamarac
President-Elect Shannon Lewis, Deputy City Manager, Melbourne
Secretary/Treasurer Micah Maxwell, Assistant City Manager, Clearwater
Past President Jim Hanson, Atlantic Beach
District II Director Jason Yarborough, City Administrator, Lake Helen
District IV Director Lori LaVerriere, City Manager, Boynton Beach
District V Director Jorge Gonzalez, Village Manager, Bal Harbour
District VI Director Charles Chapman, County Administrator, Hendry County
District VIII Director Shawn Sherrouse, Assistant City Manager, Lakeland
Director At-Large Daniel P. Clark, Town Administrator, Lake Clarke Shores
Director At-Large Mark Cunningham, Assistant County Administrator, Sarasota County
Director At-Large Michael McNees, City Manager, Melbourne

Members Absent:

District I Director Michael Beedie, City Manager, Fort Walton Beach
District III Director Suzanne Sherman, Assistant City Manager, Satellite Beach
District VII Director Matthew Campbell, Town Manager, Kenneth City

Others in attendance:

Dr. Robert E. Lee, Executive Director, CFLGE
Beth Rawlins, Corporate Liaison, Beth Rawlins, Inc.
Rich Reade, Village Manager, Palm Springs
Oel Wingo, Senior Advisor Coordinator
Casey Cook, Executive Director
Carol Russell, Executive Assistant

The first item of business was consideration of the consent agenda. Accordingly,

A motion was made by Mr. Hanson and seconded by Mr. Maxwell to approve the items on the Consent Agenda. The motion was made to approve the minutes from May 30, 2018, the minutes from June 2, 2018, the agreement with Beth Rawlins, Inc., the agreement with Business Watch, Inc. and the memorandum of understanding with the Florida Institute of Government. The motion passed without opposition.

The third quarter financial statements will be sent when they are available. Accordingly,

A motion was made by Mr. Hanson and seconded by Mr. Chapman to defer the financial statements until the next meeting. The motion passed without opposition.

The investment report was included in the agenda book for the Board's review.

The next item of business was a report on the Fund for Professional Management. Following discussion,

A motion was made by Mr. Gonzalez and seconded by Mr. Yarborough to establish an ad-hoc committee to review the criteria for a 501(c)(4) and to craft language on how to set aside funds. The motion passed without opposition.

The next item of business was a report on streamlining the process for logging ethics training hours.

The next item of business was a report on plan support. Following discussion,

A motion was made by Mr. Hanson and seconded by Mr. Cunningham to support the President writing a letter to local papers supporting plan support. The motion passed without opposition.

Following further discussion,

A motion was made by Mr. Yarborough and seconded by Mr. Clark directing staff to send letters to managers encouraging professional management. The motion passed without opposition.

The next item of business was consideration of the Fiscal Year 2018 – 2019 FCCMA budget. Following discussion,

A motion was made by Mr. Gonzalez and seconded by Mr. Hanson to approve the FY 2018 – 2019 budget including the new conference and winter institute rates. The motion passed without opposition.

The next item of business was the Senior Advisor reports included in the agenda book. Accordingly,

A motion was made by Ms. LaVerriere and seconded by Mr. Hanson to approve the senior advisor reports. The motion passed without opposition.

The next item of business was consideration to re-appoint Kurt Bressner as a senior advisor for an additional three-year term. Following discussion,

A motion was made by Mr. Maxwell and seconded by Mr. Hanson to approve re-appointing Kurt Bressner as a senior advisor to serve an additional three-year term. The motion passed without opposition.

The next item of business was a report by the Alliance for Innovation which was included in the agenda book.

The next item of business was an update by Beth Rawlins, Inc. Ms. Rawlins reported she is working on directory advertising sales. The deadline for advertisements is August 27. She has raised \$13,500.

The next item of business was a report by the Center for Florida Local Government Excellence which was included in the agenda book.

The next item of business was an update of Business Watch. Ms. Rawlins thanked the Board for their support. She reported an ethics training for corporate individuals would be held at the University of Central Florida Institute of Government. She asked Board members to send her suggestions for future training.

ICMA did not submit a report.

The next item of business was a report by the Communications Committee which was included in the agenda book.

The next item of business was a report by the Conference Planning Committee which was included in the agenda book. Ms. Lewis reported there will be a "So You Want to be a City/County Manager" session and an ethics session on Wednesday prior to the conference. The student chapter meeting will be held on Thursday during the conference.

The next item of business was a report of the Fiscal and Administrative Policy Committee which was included in the agenda book.

The next item of business was a report by the Membership Committee which was included in the agenda book.

The next item of business was a report by the Professional Development Committee which was included in the agenda book.

The next item of business was a report by the Professional Management Matters Committee which was included in the agenda book.

The next item of business was a report by the Winter Institute Planning Committee which was included in the agenda book.

The next item of business was a report from District III Director Sherman which was included in the agenda book.

The next item of business was a report by District IV Director LaVerriere which was included in the agenda book.

The last item of business was from District VIII for more direction for district elections. District VIII rotates between Lake and Sumter counties and Polk County. Should the county who will be the next representative on the Board select the canvassing the committee and elect the representative from within the district or should the whole district be involved? The response was that the whole district should be involved in each election.


There being no further business, the meeting adjourned at 3:49 p.m.

Respectfully submitted:



Casey Cook
Executive Director

I hereby certify these Minutes
were approved at an official meeting
held on:



Signature-Presiding Officer