

**FLORIDA CITY AND COUNTY MANAGEMENT ASSOCIATION  
BOARD OF DIRECTORS  
MINUTES FROM FEBRUARY 5, 2020 MEETING**

President Lewis called the meeting to order at 1:41 p.m. with the following members present:

President Shannon Lewis, City Manager, Melbourne  
Past President Michael Cernech, City Manager, Tamarac  
District I Director Michael Beedie, City Manager, Fort Walton Beach  
District II Director Mike Grebosz, Assistant City Manager, DeLand  
District III Director Suzanne Sherman, Deputy City Manager, Palm Bay  
District IV Director Lori LaVerriere, City Manager, Boynton Beach  
District VII Director Matthew Spoor, City Manager, Safety Harbor  
District VIII Director Shawn Sherrouse, Deputy City Manager, Lakeland  
Director At-Large Daniel P. Clark, Town Administrator, Lake Clarke Shores  
Director At-Large Michael McNees, City Manager, Marco Island

Members Absent:

President-Elect Micah Maxwell, Assistant City Manager, Clearwater  
Secretary/Treasurer Horace McHugh, Assistant City Manager, North Miami Beach  
District V Director William "Mac" Serda, Town Manager, Hillsboro Beach  
District VI Director Charles Chapman, City Manager, Naples  
Director At-Large Brad Johnson, Assistant County Administrator, Sarasota County

Others in attendance:

Dr. Robert E. Lee, Executive Director, CFLGE  
Beth Rawlins, Corporate Liaison, Beth Rawlins, Inc.  
Ken Parker, Senior Advisor Coordinator  
Casey Cook, Executive Director  
Carol Russell, Executive Assistant  
Melanie Howe, Meeting Planner, Florida League of Cities

The first item of business was consideration of the consent agenda. Accordingly,

**A motion was made by Mr. Clark and seconded by Mr. Cernech to approve the items on the Consent Agenda including the minutes from November 8, 2019, approval of an MIT dues waiver for FY 2020 and a doctoral research survey sent to city and county managers. The motion passed without opposition.**

The FY 2019 end-of-year financial statements were included in the agenda book for the Board's review.

The December 31, 2019 investment report was included in the agenda book for the Board's review.

The next item of business was an oral report from Mr. Cook on professional management.

The next item of business was a report on FCCMA's proposal to change the ICMA Southeast Vice President agreement. Mr. Cook reported President Lewis would attend the ICMA SE Regional Conference in March to discuss the proposal offered by FCCMA which would remove the limitations for serving as vice president from the current agreement. He reported on the last call with the southeast state presidents Virginia supported this proposal and offered to reach out to other states.

The next item of business was a report on the 2020 elections which was included in the agenda book. Ms. Russell reported Jim Gleason was chosen as the District VIII Director. She also received more self-nominations for the at-large director position from Taylor Brown, City Manager, Perry; Peter Lear, City Manager, North Port; and Michael McNees, City Manager, Marco Island.

The next item of business was a report on the If You Care You Do! Award. If any Board member has a recommendation for this award, it needs to be sent to Ms. Russell by March 16<sup>th</sup>.

The next item of business was approval of the site selection of the Hilton Cocoa Beach Oceanfront for the 2021 Winter Institute.

Accordingly,

**A motion was made by Ms. LaVerriere and seconded by Mr. Cernech to approve the site selection of the Hilton Cocoa Beach Oceanfront for the 2021 Winter Institute. The motion passed without opposition.**

The next item of business was the appointment of George Forbes to serve a three-year term as a senior advisor.

Accordingly,

**A motion was made by Mr. Clark and seconded by Mr. Spoor to appoint George Forbes as Senior Advisor to serve a three-year-term. The motion passed without opposition.**

The next item of business was a request for ethics waivers from life members.

Accordingly,

**A motion was made by Mr. Clark and seconded by Ms. LaVerriere to approve ethics waivers for Wadie Atallah and Barbara Lipscomb for Fiscal Year 2018-2019. The motion passed without opposition.**

The next item of business were the Senior Advisor reports which were included in the agenda book.

Accordingly,

**A motion was made by Ms. Sherman and seconded by Mr. Grebosz to approve the Senior Advisor reports. The motion passed without opposition.**

The next item of business was a report regarding potential changes to be made to the senior advisor policy regarding placement assistance offered to local jurisdictions. This report was included in the agenda book.

The next item of business was a report from the Alliance for Innovation which was included in the agenda book.

The next item of business was a report by Beth Rawlins, Inc which was included in the agenda book. Ms. Rawlins reported she has received \$130,000 for the conference and received several submissions for the case studies.

The next item of business was a report by Business Watch which was included in the agenda book.

The next item of business was a report by the Center for Florida Local Government Excellence which was included in the agenda book.

The next item of business was a report by the Communications Committee which was included in the agenda book.

The next item of business was a report by the Conference Planning Committee which was included in the agenda book.

The next item of business was a report by the Membership Committee which was included in the agenda book.

The next item of business was a report by the Professional Development Committee which was included in the agenda book.

The next item of business was a report by the Professional Management Matters Committee which was included in the agenda book.

The next item of business was a report by the Winter Institute Planning Committee which was included in the agenda book.

The next item of business was a report from District II Director Michael Grebosz which was included in the agenda book.

The next item of business was a report from District IV Director Lori LaVerriere which was included in the agenda book.


There being no further business, the meeting adjourned at 3:12 p.m.

Respectfully submitted:



Casey Cook  
Executive Director

I hereby certify these Minutes  
were approved at an official meeting  
held on:

  
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Signature-Presiding Officer