

**FLORIDA CITY AND COUNTY MANAGEMENT ASSOCIATION
BOARD OF DIRECTORS
MINUTES FROM MAY 27, 2020 MEETING VIA CONFERENCE CALL**

President Lewis called the meeting to order at 10:06 a.m. with the following members present:

President Shannon Lewis, City Manager, Melbourne
President-Elect Micah Maxwell, Assistant City Manager, Clearwater
Secretary/Treasurer Horace McHugh, Assistant City Manager, North Miami Beach
District II Director Mike Grebosz, Assistant City Manager, DeLand
District IV Director Lori LaVerriere, City Manager, Boynton Beach
District V Director William "Mac" Serda, Town Manager, Hillsboro Beach
District VI Director Charles Chapman, City Manager, Naples
District VII Director Matthew Spoor, City Manager, Safety Harbor
District VIII Director Shawn Sherrouse, Deputy City Manager, Lakeland
At-Large Director Daniel P. Clark, Town Administrator, Lake Clarke Shores
At-Large Director Brad Johnson, Assistant County Administrator, Sarasota County
At-Large Director Michael McNees, City Manager, Marco Island

Members Absent:

Past President Michael Cernech, City Manager, Tamarac
District I Director Michael Beedie, City Manager, Fort Walton Beach
District III Director Suzanne Sherman, Deputy City Manager, Palm Bay

Others in attendance:

Jim Gleason, City Manager, Mascotte
Bob Lee, Executive Director, CFLGE
Peter Lear, City Manager, North Port
Ken Parker, Coordinator, ICMA/FCCMA Senior Advisors
Beth Rawlins, Corporate Liaison, Beth Rawlins, Inc.
Randall Reid, Southeastern Regional Director, ICMA
Alan Rosen, Assistant City Manager, Port Orange
Christine Thrower-Skinner, Village Manager, Golf
Casey Cook, FCCMA Executive Director
Carol Russell, FCCMA Executive Assistant
Linda Bridges, Director, Association Services, Florida League of Cities
Chelsea Rosasco, Executive Assistant, Association Services, Florida League of Cities

The first item of business was consideration of the consent agenda. Accordingly,

A motion was made by Mr. McHugh and seconded by Mr. Chapman to approve the items on the Consent Agenda including the minutes from

February 5, 2020 and the minutes from April 9, 2020. The motion passed without opposition.

The second quarter financial statements were not included in the agenda book for the Board's review. Subsequently, staff received the statements following the meeting and provided them to the board for review.

The investment report was included in the agenda book for the Board's review.

The next item of business was an update on the ICMA Board Representation which was included in the agenda book. Mr. Cook reported President-Elect Maxwell will have the opportunity to continue the discussion in his year. One suggestion may be to go back to the ICMA Board and ask the Board to consider reapportionment of the regions.

The next item of business was the State of the Association which was included in the agenda book.

The next item of business was the appointment of Dan Kleman to serve another three-year term as a senior advisor.

Accordingly,

A motion was made by Mr. Johnson and seconded by Mr. McHugh to appoint Dan Kleman as Senior Advisor to serve another three-year-term. The motion passed without opposition.

The next item of business were the Senior Advisor reports which were included in the agenda book.

Accordingly,

A motion was made by Mr. McNeese and seconded by Mr. Clark to approve the Senior Advisor reports. The motion passed without opposition.

The next item of business was a report from Beth Rawlins, Inc. which was not included in the agenda book. Ms. Rawlins reported the exhibitors/sponsors were disappointed over cancelling the conference but refunds were going smoothly. She has currently raised \$13,000 selling ads for the directory and expects to sell more.

The next item of business was a report from Business Watch which was not included in the agenda book. Ms. Rawlins reported there is money available to help with the cost of ADA remediation.

The next item of business was a report from the Center for Florida Local Government Excellence which was included in the agenda book.

The next item of business was a report from the Fiscal and Administrative Policy Committee which was included in the agenda book. After discussion, it was decided to send the policy back to the Membership Committee to further review the language under the life member category because the proposed language is not in line with the bylaws. It was also suggested to clarify the proposed language in the student member category that individuals prohibited to be student members should be department head not department level. President-Elect Maxwell asked that the Florida League of Cities' legal staff review the policy to determine if the policy is in agreement with the bylaws before submitting it back to the Board for approval.

The next item of business was a report from the Membership Committee which was included in the agenda book.

Under other business, Mr. Cook reported FCCMA is required by bylaws to hold an annual business meeting. Due to Covid-19, FCCMA would hold its first virtual business meeting. He asked Board members to register for the meeting and to be ready to make motions or seconds when asked.

He also reported a draft budget will be presented to the Executive Committee in August. The first Board meeting will be held August 28th and may be a virtual meeting.

The Professional Development Committee held open forum discussion calls on Covid-19 facilitated by Mr. Alan Rosen. The last call will be May 28th.

The Professional Development Committee is working on a four-hour ethics training developed by Ms. Tracy Miller, Ms. Lori LaVerriere and Ms. Auria Malachowski. This will be a four-part series of webinars available in late August or early September.

There being no further business, the meeting adjourned at 11:04 a.m.

Respectfully submitted:



Casey Cook
Executive Director

I hereby certify these Minutes
were approved at an official meeting
held on:



Signature-Presiding Officer