

**FLORIDA CITY AND COUNTY MANAGEMENT ASSOCIATION
BOARD OF DIRECTORS
MINUTES FROM AUGUST 28, 2020 MEETING VIA MICROSOFT TEAMS**

President Maxwell called the meeting to order at 9:01 a.m. with the following members present:

President Micah Maxwell, Assistant City Manager, Clearwater
President-Elect Horace McHugh, Assistant City Manager, North Miami Beach
Secretary/Treasurer Lori LaVerriere, City Manager, Boynton Beach
Past President Shannon Lewis, City Manager, Melbourne
District II Director Mike Grebosz, Assistant City Manager, DeLand
District III Director Suzanne Sherman, Interim City Manager, Palm Bay
District IV Director Christine Thrower Skinner, Village Manager, Golf
District V Director William "Mac" Serda, Town Manager, Hillsboro Beach
District VII Director Matthew Spoor, City Manager, Safety Harbor
At-Large Director Michael McNeese, City Manager, Marco Island
At-Large Director Alan Rosen, Assistant City Manager, Port Orange

Members Absent:

District I Director Michael Beedie, City Manager, Fort Walton Beach
District VI Director Peter Lear, City Manager, North Port
At-Large Director Brad Johnson, Assistant County Administrator, Sarasota County

Others in attendance:

Bob Lee, Executive Director, CFLGE
Ken Parker, Coordinator, ICMA/FCCMA Senior Advisors
Beth Rawlins, Corporate Liaison, Beth Rawlins, Inc.
Randall Reid, Southeastern Regional Director, ICMA
Dr. Larry Schooler, Kearns & West
Casey Cook, FCCMA Executive Director
Carol Russell, FCCMA Executive Assistant
Linda Bridges, Director, Association Services, Florida League of Cities
Chelsea Rosasco, Executive Assistant, Association Services, Florida League of Cities
Melanie Howe, Meeting Planner, Florida League of Cities

The first item of business was consideration of the consent agenda. Accordingly,

A motion was made by Ms. LaVerriere and seconded by Ms. Thrower Skinner to approve the items on the Consent Agenda including the minutes from May 27, 2020, the agreement with Beth Rawlins, Inc., the agreement with Business Watch, the agreement with the Florida League of Cities and the

agreement with the John Scott Dailey Florida Institute of Government. The motion passed without opposition.

The third quarter financial statements were included in the agenda book for the Board's review. Accordingly,

A motion was made by Ms. Thrower Skinner and seconded by Mr. McNees to approve the financial statements as presented. The motion passed without opposition.

The investment report was included in the agenda book for the Board's review.

The next item of business was an update on the ICMA Board Representation which was included in the agenda book. Accordingly,

A motion was made by Ms. LaVerriere and seconded by Ms. Thrower Skinner to approve the staff proposal as presented and allow President Maxwell to move forward with the proposal to ICMA. The motion passed without opposition.

The next item of business was approval of the FY 2020 - 2021 budget which was included in the agenda book. Mr. Cook reported that VancoreJones Communications will work with FCCMA to produce podcasts. FCCMA staff will identify topics and speakers, and VancoreJones will interview the speakers and produce the podcasts. Accordingly,

A motion was made by Ms. Thrower Skinner and seconded by Mr. Rosen to approve the FY 2020 – 2021 budget. The motion passed without opposition.

The next item of business was the approval of revisions to the Investment Policy. Mr. Cook reported the Investment Committee felt the current policy was too aggressive and asked the Board to consider the revisions. Accordingly,

A motion was made by Ms. Sherman and seconded by Ms. LaVerriere to approve the revisions to the Investment Policy with one amendment that any decisions made by the Investment Committee shall be binding unless overturned by a majority vote of the Board. The motion passed with one no vote.

The next item of business was approval of the revisions to the Senior Advisor Policy. Accordingly,

A motion was made by Mr. Rosen and seconded by Ms. Thrower Skinner to approve the revisions to the Senior Advisor Policy. The motion passed without opposition.

The next item of business was approval of a new District VIII Director. Mr. Cook reported Mr. Jim Gleason, District VIII Director, resigned from the position. District VIII has an agreement that Polk County and Lake-Sumter counties will rotate the position every two years. Lake-Sumter chose Mr. Al Minner as the representative. Accordingly,

A motion was made by Mr. McNees and seconded by Mr. McHugh to approve Mr. Al Minner as the District VIII Director. The motion passed without opposition.

The next item of business was a discussion on diversity, equity and inclusion. Dr. Larry Schooler facilitated a discussion regarding the desired format and outcome for a special board meeting on this issue. Staff will send a date and time for this meeting.

The next item of business was a report on the professional development survey which was included in the agenda book. This survey was sent to the membership from the Professional Development and Winter Institute Planning committees to get feedback on upcoming professional development during the pandemic.

The next item of business was a report on the ICMA Coaching Program which was included in the agenda book.

The next item of business was the approval of appointments of Ms. Pam Brangaccio and Mr. Jim Hanson to serve three-year terms as Senior Advisors. Accordingly,

A motion was made by Mr. Serda and seconded by Ms. LaVerriere to approve the appointments of Ms. Pam Brangaccio and Mr. Jim Hanson to serve three-year terms as Senior Advisors. The motion passed without opposition.

The next item of business were the Senior Advisor reports which were included in the agenda book. Accordingly,

A motion was made by Mr. Spoor and seconded by Ms. LaVerriere to approve the Senior Advisor reports. The motion passed without opposition.

The next item of business was a report from Beth Rawlins, Inc. which was not included in the agenda book. Ms. Rawlins reported she is already working on the 2021 conference. This was a record year in directory advertisement sales.

The next item of business was a report from Business Watch which was not included in the agenda book. Ms. Rawlins reported Business Watch is offering an ADA remediation service. Contractors have been the highest users of this service. It is available at <https://businesswatchinc.com/>.

The next item of business was a report from the Center for Florida Local Government Excellence which was included in the agenda book. In lieu of district trainings, Mr. Cook asked the district directors to consider virtual networking to connect members.

The next item of business was a report from the Awards and Scholarship Committee which was included in the agenda book. Accordingly,

A motion was made by Ms. LaVerriere and seconded by Mr. Rosen to approve accepting applications from non-public administration students for the Academic Scholarships and one Emerging Leaders Scholarship would be awarded to a veteran who applies for the scholarship. The motion passed without opposition.

A motion was made by Ms. Thrower Skinner and seconded by Mr. McHugh to approve the recommended changes to the Awards Policy as presented. The motion passed without opposition.

The next item of business was a report from the Communications Committee which was included in the agenda book.

The next item of business was a report from the Conference Planning Committee which was included in the agenda book.

The next item of business was a report from the Fiscal and Administrative Policy Committee which was included in the agenda book.

The next item of business was a report from the Membership Committee which was included in the agenda book.

The next item of business was a report from the Professional Development Committee which was included in the agenda book.

The next item of business was a report from the Winter Institute Planning Committee which was included in the agenda book.

The next item of business was a report from District II Director Mike Grebosz which was included in the agenda book.

The next item of business was a report from District IV Director Christine Thrower Skinner which was not included in the agenda book. She reported Palm Beach County City and County Management Association has held virtual meetings and the host provides a goody bag for all attendees. She also reported she has been waiting for local governments to hold in-person meetings to set up ICMA anniversary recognitions.

The next item of business was a report from former District VIII Director Jim Gleason which was included in the agenda book.

Under other business, Mr. Reid reported on the ICMA UNITE Conference. He also reported the new ICMA Southeast Vice President is focusing on getting FCCMA more recognition on the ICMA Board.

Mr. Cook reported FLC Executive Director Mike Sittig is retiring on October 1st and Ms. Jeannie Garner will assume the position of executive director. He also reported changes to FLC Staff. Mr. Scott Dudley will lead a new department as director of field advocacy and Mr. Cook will be the new legislative affairs department director beginning on September 1st.

Mr. Rosen asked the Board to consider holding in-person meetings.


There being no further business, the meeting adjourned at 11:54 a.m.

Respectfully submitted:



Casey Cook
Executive Director

I hereby certify these Minutes
were approved at an official meeting
held on:



Signature Presiding Officer