**Florida City and County Management Association**

**Board of Directors**

**MINUTES FROM NOVEMBER 6, 2020 MEETING VIA MICROSOFT TEAMS**

President Maxwell called the meeting to order at 9:03 a.m. with the following members present:

President Micah Maxwell, Assistant City Manager, Clearwater

President-Elect Horace McHugh, Assistant City Manager, North Miami Beach

Secretary/Treasurer Lori LaVerriere, City Manager, Boynton Beach

Past President Shannon Lewis, City Manager, Melbourne

District II Director Mike Grebosz, Assistant City Manager, DeLand

District III Director Suzanne Sherman, Interim City Manager, Palm Bay

District IV Director Christine Thrower Skinner, Village Manager, Golf

District VI Director Terry Atchley, City Manager, Wauchula

District VII Director Matthew Spoor, City Manager, Safety Harbor

District VIII Director Al Minner, City Manager, Leesburg

At-Large Director Brad Johnson, Assistant County Administrator, Sarasota County

At-Large Director Michael McNees, City Manager, Marco Island

At-Large Director Alan Rosen, Assistant City Manager, Port Orange

Members Absent:

District I Director Michael Beedie, City Manager, Fort Walton Beach

District V Director William “Mac” Serda, Town Manager, Hillsboro Beach

Others in attendance:

Bob Lee, Executive Director, CFLGE

Ken Parker, Coordinator, ICMA/FCCMA Senior Advisors

Beth Rawlins, Corporate Liaison, Beth Rawlins, Inc.

Randall Reid, Southeastern Regional Director, ICMA

Jill Silverboard, Deputy County Administrator, Pinellas County

Sarah Hannah-Spurlock, Nighttime Economy Manager, Fort Lauderdale

Casey Cook, FCCMA Executive Director

Carol Russell, FCCMA Executive Assistant

Linda Bridges, Director, Association Services, Florida League of Cities

Chelsea Rosasco, Executive Assistant, Association Services, Florida League of Cities

The first item of business was consideration of the consent agenda. Accordingly,

**A motion was made by Mr. McHugh and seconded by Mr. Rosen to approve the items on the Consent Agenda including the minutes from August 28, 2020, the minutes from September 30, 2020, approval of 2021 Nominating Committee and the waiver of dues for MITs for FY 2021. The motion passed without opposition.**

The end-of-year financial statements were not included in the agenda book for the Board's review. They will be available in early December and will be sent to the Board.

The investment report was included in the agenda book for the Board’s review.

The next item of business was an update on the ICMA Board Representation which was included in the agenda book. President Maxwell reported the proposal removes the restrictions from the non-CAO seat. The proposal also includes removing the 10-year timeframe limitation and changing the preference statement from shall to may.

The next item of business was a report on the special Board meeting on diversity, equity and inclusion which was included in the agenda book. There was discussion on including this as a priority in the strategic plan.

The next item of business was a report on the podcasts which was included in the agenda book. Ms. Rosasco reported she is in the process of setting up the recording of the podcasts. President Maxwell and Ms. Jill Silverboard are already scheduled and she is working on scheduling Mr. Shawn Sherrouse and Mr. Reese Goad. She asked the Board if they have any ideas for topics to send them to staff.

The next item of business was a request from Mr. Paul Berg for an ethics waiver. Accordingly,

**A motion was made by Mr. Grebosz and seconded by Mr. McHugh to approve the ethics waiver for Paul Berg for Fiscal Year 2019-2020. The motion passed without opposition.**

The next item of business was a report from Ms. Jill Silverboard and Ms. Sarah Hannah-Spurlock on the women in local government report which was included in the agenda book.

The next item of business was a discussion on a strategic planning session. FCCMA staff received two proposals for the session. The Board agreed to hire Trainnovations to facilitate it. Staff will use the special projects budget item to pay for this event.

The next item of business was a report of the status of the redesign of the FCCMA website which was included in the agenda book.

The next item of business included the Senior Advisor reports which were included in the agenda book. Mr. Parker asked the Board to consider calling MITs to encourage them. He reported there is an increase in manager vacancies. Mr. Hanson and Mr. Forbes are working with a new council-manager government. Accordingly,

**A motion was made by Ms. LaVerriere and seconded by Mr. Grebosz to approve the Senior Advisor reports. The motion passed without opposition.**

The next item of business was a report from Beth Rawlins, Inc. which was not included in the agenda book. Ms. Rawlins reported she will send the case study applications on November 17th and she is working on the exhibitor/sponsor kit which will be done by mid-December.

The next item of business was a report from Business Watch which was not included in the agenda book. Ms. Rawlins reported Business Watch generated hundreds of letters in support of stimulus money.

The next item of business was a report from the Center for Florida Local Government Excellence which was included in the agenda book. Mr. Cook thanked Dr. Lee and the Institute of Government for the tech support for the Fall Symposium.

The next item of business was a report from ICMA which was not included in the agenda book.

The next item of business was a report from the Awards and Scholarship Committee which was included in the agenda book.

The next item of business was a report from the Communications Committee which was included in the agenda book.

The next item of business was a report from the Conference Planning Committee which was included in the agenda book.

The next item of business was a report from the Fiscal and Administrative Policy Committee which was included in the agenda book. Accordingly,

**A motion was made by Mr. McHugh and seconded by Mr. Atchley to approve the recommendations to the bylaws as presented with one change: change the notification period to nominate someone other than the Nominating Committee’s selection for Secretary-Treasurer or At-Large Director from seven days to 10 days prior to the Annual Business Meeting. The motion passed without opposition.**

The next item of business was a report from the Investment Committee which was included in the agenda book.

The next item of business was a report from the Membership Committee which was included in the agenda book.

The next item of business was a report from the Professional Development Committee which was included in the agenda book.

The next item of business was a report from the Winter Institute Planning Committee which was included in the agenda book.

The next item of business was a report from District II Director Mike Grebosz which was included in the agenda book.

There being no further business, the meeting adjourned at 11:03 a.m.

Respectfully submitted: I hereby certify these Minutes

were approved at an official meeting

 held on:

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Casey Cook Signature-Presiding Officer

Executive Director