

**FLORIDA CITY AND COUNTY MANAGEMENT ASSOCIATION
BOARD OF DIRECTORS
MINUTES FROM FEBRUARY 4, 2021 MEETING VIA MICROSOFT TEAMS**

President Maxwell called the meeting to order at 9:33 a.m. with the following members present:

President Micah Maxwell, Assistant City Manager, Clearwater
President-Elect Horace McHugh, Assistant City Manager, North Miami Beach
Secretary/Treasurer Lori LaVerriere, City Manager, Boynton Beach
Past President Shannon Lewis, City Manager, Melbourne
District I Director Michael Beedie, City Manager, Fort Walton Beach
District II Director Mike Grebosz, Assistant City Manager, DeLand
District III Director Suzanne Sherman, City Manager, Palm Bay
District IV Director Christine Thrower Skinner, Village Manager, Golf
District V Director William "Mac" Serda, Town Manager, Hillsboro Beach
District VI Director Terry Atchley, City Manager, Wauchula
District VII Director Matthew Spoor, City Manager, Safety Harbor
District VIII Director Al Minner, City Manager, Leesburg
At-Large Director Brad Johnson, Assistant County Administrator, Sarasota County
At-Large Director Michael McNees, City Manager, Marco Island
At-Large Director Alan Rosen, Port Orange

Others in attendance:

Bob Lee, Executive Director, CFLGE
Ken Parker, Coordinator, ICMA/FCCMA Senior Advisors
Beth Rawlins, Corporate Liaison, Beth Rawlins, Inc.
Randall Reid, Southeastern Regional Director, ICMA
Casey Cook, FCCMA Executive Director
Carol Russell, FCCMA Executive Assistant
Linda Bridges, Director, Association Services, Florida League of Cities
Chelsea Rosasco, Executive Assistant, Association Services, Florida League of Cities

The first item of business was consideration of the consent agenda. Accordingly,

A motion was made by Mr. Atchley and seconded by Mr. McHugh to approve the items on the Consent Agenda including the minutes from November 6, 2020 and the minutes from December 11, 2020. The motion passed without opposition.

The end-of-year financial statements were distributed at the meeting for the Board's review. Mr. Cook reported the revenue from the Winter Institute will be approximately \$15,000.

The investment report was included in the agenda book for the Board's review.

The next item of business was an update on the Board strategic planning sessions which was included in the agenda book.

The next item of business was an update on the podcasts which was included in the agenda book. Mr. Cook asked the district directors to contact their district members asking for topic ideas.

The next item of business was an update on outstanding dues and ethics training reporting which was included in the agenda book. As of February 4, 2021, 55 members have not paid their dues and nine members who paid their dues did not report their FY 2019 ethics training. The members who did not report their ethics training will be suspended from membership and the members who did not pay their dues will be removed from the database.

The next item of business was a report on 2021 elections which was included in the agenda book. Staff also received self-nominations for secretary-treasurer from Dan Clark and Mark Cunningham. Staff reported District I elected Lee Garner as the new director and District III elected Al Butler as the new director.

The next item of business was a report on the 2021 If You Care You Do! Award which was included in the agenda book.

The next item of business was a request from Mr. Jim Curry, Mr. Ken Fields, Mr. Jim O'Connor, Mr. Wayne Saunders and Mr. Joseph Yarbrough for an ethics waiver. Accordingly,

A motion was made by Ms. LaVerriere and seconded by Mr. Spoor to approve the ethics waiver for Jim Curry, Ken Fields, Jim O'Connor, Wayne Saunders and Joseph Yarbrough for Fiscal Year 2019-2020. The motion passed without opposition.

The next item of business was a discussion on endorsements for the ICMA Executive Board which was included in the agenda book.

A motion was made by Ms. LaVerriere and seconded by Ms. Thrower Skinner to endorse Ms. Adriana Trujillo for Southeast Vice President on the ICMA Board. The motion passed without opposition.

A motion was made by Mr. Atchley and seconded by Mr. McHugh to endorse Mr. Kevin Knutson for Southeast Vice President on the ICMA Board. The motion passed without opposition.

The next item of business was a report on the Murk Durbin Scholarship Program which was included in the agenda book.

A motion was made by Mr. McNees and seconded by Mr. Grebosz to approve the one-time donation of \$1,000 to the Mark Durbin Scholarship Program. The motion passed without opposition.

The next item of business included the Senior Advisor reports which were included in the agenda book. Mr. Parker reported the senior advisors are looking for someone to represent them in Southwest Florida.

The next item of business was a report from Beth Rawlins, Inc. which was included in the agenda book. Ms. Rawlins reported she will choose the four conference solution sessions by the third week of February. She has raised \$146,000 in exhibitor/sponsor money.

The next item of business was a report from Business Watch which was included in the agenda book.

The next item of business was a report from the Center for Florida Local Government Excellence which was included in the agenda book. Dr. Lee reported there are 17 practitioners in the certificate program. He also reported the Center has submitted two Peer Review articles on Florida local government research.

The next item of business was a report from ICMA which was not included in the agenda book. Mr. Reid reported ICMA is focusing on COVID-19, equity and inclusion, policing and diversity and systemic racism. The Southeast Regional Conference will be held March 11-12, 2021. Information will be coming out soon on the annual conference in Portland. ICMA is considering a hybrid event. He reported on ICMA's cybersecurity collaborative which is free and reminded the Board about ICMA's Veteran's Local Government Management Fellowship. One of the top three priorities for the Board is looking at regional representation.

The next item of business was a report from the Awards and Scholarship Committee which was included in the agenda book.

The next item of business was a report from the Communications Committee which was included in the agenda book.

The next item of business was a report from the Conference Planning Committee which was included in the agenda book. The Board will need to make a decision at its next meeting whether FCCMA will hold an in-person conference or move to a virtual conference. If FCCMA cancels the in-person event, the hotel cancellation fee is \$157,000 which the hotel is not willing to waive.

The next item of business was a report from the Investment Committee which was included in the agenda book.

The next item of business was a report from the Membership Committee which was included in the agenda book.

The next item of business was a report from the Professional Development Committee which was included in the agenda book. Mr. Serda reported Oakland Park City Manager David Hebert set up a vaccine distribution site for vulnerable populations.

The next item of business was a report from the Winter Institute Planning Committee which was included in the agenda book.

The next item of business was a report from District IV Director Christine Thrower Skinner which was included in the agenda book. Ms. Thrower Skinner reported Royal Palm Beach did not want FCCMA to attend a council meeting to do a ICMA-recognition presentation.

The next item of business was a report from the District Directors.

District I Director Michael Beedie reported Mr. Lee Garner will be the next District Director.

District II Director Mike Grebosz reported he did ICMA-recognition presentations in Daytona Beach Shores and South Daytona.

District V Director Mac Serda reported the district election is in process. He wants to make a change in the district election process for District V.

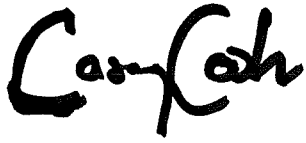
District VI Director Terry Atchley asked the district directors to reach out to members in their districts to remind them about the awards nominations.

District VII Director Matt Spoor reported he did an ICMA-recognition presentation in Oldsmar and the District VII election is in process.

District VIII Director Al Minner reported there is a lack of leadership in Lake County and he is waiting for Mr. Alan Rosen to begin his job as a county manager.


There being no further business, the meeting adjourned at 11:46 a.m.

Respectfully submitted:



Casey Cook
Executive Director

I hereby certify these Minutes
were approved at an official meeting
held on:



Signature-Presiding Officer