

**FLORIDA CITY AND COUNTY MANAGEMENT ASSOCIATION
BOARD OF DIRECTORS
MINUTES FROM OCTOBER 29, 2021 MEETING**

President McHugh called the meeting to order at 9:04 a.m. with the following members present:

President Horace McHugh

President-Elect Lori LaVerriere, City Manager, Boynton Beach

Secretary-Treasurer Mike Grebosz, Assistant City Manager, DeLand

Past President Micah Maxwell, Assistant City Manager, Clearwater

District I Director Lee Garner, Town Manager, Sneads

District II Director Sarah Campbell, Town Manager, Orange Park

District III Director Al Butler, Director of Support Services, Ocoee

District IV Director Christine Thrower Skinner, Village Manager, Golf

District V Director Sharon Ragoonan, Assistant City Manager, Hallandale Beach

District VI Director Terry Atchley, City Manager, Wauchula

District VII Director Matthew Spoor, City Manager, Safety Harbor

At-Large Director Brad Johnson, Assistant County Administrator, Sarasota County

At-Large Director Michael McNees, City Manager, Marco Island

At-Large Director Alan Rosen, MIT

Members Absent:

District VIII Director Al Minner, City Manager, Leesburg

Others in attendance:

Bob Lee, Executive Director, CFLGE

Ken Parker, Coordinator, ICMA/FCCMA Senior Advisors

Beth Rawlins, Corporate Liaison, Beth Rawlins, Inc.

Dani Dahlberg, Beth Rawlins, Inc.

Casey Cook, FCCMA Executive Director

Carol Russell, Association Services Coordinator, FCCMA

The first item of business was consideration of the consent agenda. President McHugh pulled the waiver of dues for MIT's for FY 2022 off the consent agenda. Accordingly,

A motion was made by Ms. Thrower Skinner and seconded by Mr. Atchley to approve the items on the Consent Agenda. The motion was made to approve the minutes from August 27, 2021, the minutes from August 30, 2021 and the approval of the 2022 Nominating Committee. The motion passed without opposition.

The next item of business was to approve the waiver of dues for MIT's for FY 2022. Caryn Gardner-Young asked to be removed from the list. Accordingly,

A motion was made by Mr. Atchley and seconded by Mr. Butler to approve the waiver of dues for MIT's for FY 2022 as revised. The motion passed without opposition.

The end of the year financial statements were not included in the agenda book and will be emailed to the Board once they are completed.

The investment report was included in the agenda book for the Board's review.

The next item of business was a discussion on the direction of the Center for Florida Local Government Excellence (Center) which was included in the agenda book. Mr. Cook reviewed the history of the Center and gave the Board three options for professional development training:

- Continue working with the Institute of Government,
- Bring the training in-house to the Florida League of Cities, and
- Issue a RFP to look for a consultant.

Mr. Cook reported staff will bring a recommendation to the Board for consideration at the February Board meeting. Dr. Lee stated he would work with professors around the state and continue to do Florida-based research.

The next item of business was a discussion on the ICMA Executive Board nomination process which was included in the agenda book.

The next item of business was approval of the site selection for the 2023 Winter Institute which was included in the agenda book. Accordingly,

A motion was made by Ms. LaVerriere and seconded by Mr. Atchley to approve the site selection for the 2023 Winter Institute as presented. The motion passed without opposition.

The next item of business was the Senior Advisor reports which were included in the agenda book. Accordingly,

A motion was made by Ms. LaVerriere and seconded by Mr. Atchley to approve the reports. The motion passed without opposition.

The next item of business was a report from Beth Rawlins, Inc. which was not included in the agenda book. Mr. Rawlins reported she will be releasing the application for case studies for the annual conference to vendors in November.

The next item of business was a report from Business Watch which was not included in the agenda book. Ms. Rawlins reported Business Watch will get active after the holidays.

The next item of business was a report from the Center for Florida Local Government Excellence which was included in the agenda book.

The next item of business was a report from ICMA which was not included in the agenda book. Mr. Reid reported ICMA held a successful annual conference with 4,300 attendees either in-person or virtually. He advised the ICMA Southeast Regional Conference would tentatively be held at the end of February. The nomination process will be held virtually.

He also reported ICMA moved the June Board meeting so the ICMA President and Executive Director can attend the FCCMA annual conference.

The next item of business was a report from the Awards and Scholarships Committee which was included in the agenda book. Mr. Atchley asked the Board to distribute the awards and scholarships information to members once it is available.

The next item of business was a report from the Communications Committee that was included in the agenda book. Mr. Spoor asked the Board to reach out to district members for newsletter ideas.

The next item of business was a report from the Conference Planning Committee that was included in the agenda book.

The next item of business was a report from the Fiscal and Administrative Policy Committee that was included in the agenda book. Accordingly,

A motion was made by Mr. Spoor and seconded by Mr. Grebosz to approve requiring corporate members to fulfill the annual four-hour ethics training requirement beginning with FY 2023. The motion passed without opposition.

A motion was made by Mr. Spoor and seconded by Ms. LaVerriere to send the approval of removing the dues cap back to the committee and ask the committee to reconsider removing the dues cap. The motion passed without opposition.

A motion was made by Mr. Spoor and seconded by Mr. Atchley to approve increasing corporate member dues to \$350 per year beginning with FY 2023. The motion passed without opposition.

The next item of business was a report from the Investment Committee which was included in the agenda book. The Committee recommended removing Section IX

regarding the amount the Association should maintain as ready cash. The Committee also recommended removing Section XI. B. regarding the meeting between the annual budget meeting and October 1.

A motion was made by Mr. Butler and seconded by Ms. Ragoonan to approve the Investment Policy changes as recommended. The motion passed without opposition.

The next item of business was a report from the Membership Committee which was included in the agenda book. During discussion the Board was asked to reconsider removing the requirement that applicants be required to be listed in the newsletter for 30 days. Accordingly,

A motion was made by Mr. Atchley and seconded by Mr. Spoor to approve removing the endorsement requirement for new members. The motion passed without opposition.

The next item of business was a report from the Professional Development Committee which was included in the agenda book.

The next item of business was a report from the Winter Institute Planning Committee which was included in the agenda book.

The next item of business was a report from the District III Director which was not included in the agenda book. Mr. Butler reported he had been making the ICMA recognition presentations and he had two more to present.

The next item of business was a report from the District IV Director which was included in the agenda book.

The next item of business was a report from the District V Director which was not included in the agenda book. Mr. Ragoonan reported she was planning to attend the BCCMA and MDCCMA meetings to promote FCCMA membership and promote MIT support. She is working on setting up the ICMA recognition presentations in her district.

The final item of business was a proposal from Mr. Rosen which was included in the agenda book. Mr. Cook reviewed the proposal regarding adding a consulting arm to FCCMA to help with employing MITs. He discussed the benefits and challenges to supporting the proposal. The Board sent this proposal to the MIT Subcommittee to review and then bring a proposal back to the Board.

There being no further business, the meeting adjourned at 10:58 a.m.

Respectfully submitted,

Handwritten signature of Casey Cook in black ink.

Casey Cook
Executive Director

I hereby certify that these minutes were approved at an official meeting held on:

Signature/Title:  , *PRESIDENT*

Date: 4-8-22