

**FLORIDA CITY AND COUNTY MANAGEMENT ASSOCIATION  
BOARD OF DIRECTORS  
MINUTES FROM SEPTEMBER 6, 2024, MEETING**

President Mark Cunningham called the meeting to order at 9:00 a.m. with the following members present:

President Mark Cunningham, Assistant County Administrator, Sarasota County  
President-Elect Sarah Campbell, Town Manager, Orange Park  
Vice President Suzanne Sherman, City Manager, Palm Bay  
Past President Michael Grebosz, Assistant City Manager, DeLand  
District II Director Mike Staffopoulos, City Manager, Jacksonville Beach  
District III Director Michelle del Valle, Assistant City Manager, Winter Park  
District IV Director Tracey Stevens, Town Administrator, Haverhill  
District VI Director Olivia Minshew, City Manager, Wauchula  
District VII Director Matthew Spoor, Assistant to the County Administrator, Pinellas County  
At-Large Director Reese Goad, City Manager, Tallahassee  
At-Large Director Howard Tipton, Town Manager, Longboat Key

**Members Excused:**

District V Director Mac Serda, Town Manager, Hillsboro Beach  
At-Large Director Mike McNees, City Manager, Marco Island

**Members Absent:**

District I Director Ed Cook, City Manager, Callaway  
District VIII John Drury, City Administrator, Tavares

**Others in attendance:**

Dani Dahlberg, Corporate Consultant, Message Matters, Inc.  
Casey Cook, FCCMA Executive Director  
Carol Russell, Affiliate Services Coordinator, FCCMA  
Cindy Ryan, Affiliate Services Coordinator, FCCMA  
Chris Holley, Director of External Services, Florida League of Cities

The first item of business was correspondence which was included in the agenda book.

The next item of business was the consideration of the consent agenda. Accordingly,

**A motion was made by Mr. Grebosz and seconded by Mr. Staffopoulos to approve the item on the Consent Agenda which was to approve the minutes from May 29, 2024. The motion passed without opposition.**

The next item of business was the second quarter financial statements, which were included in the agenda book for the Board's review.

The next item of business was the investment report, which was included in the agenda book for the Board's review.

The next item of business was a report on the ICMA Governance Task Force, which was included in the agenda book.

The next item of business was to approve the FY 2025 FCCMA budget which was included in a separate budget book. Mr. Cook pointed out that after the budget book was sent, staff added a new line item for the 2025 ICMA conference. In FY 2017, the FCCMA Board approved setting aside \$200,000 to host the ICMA Conference. These funds were designated to use for expenses related to hosting the conference.

**A motion was made by Mr. Spoor and seconded by Mr. Staffopoulos to approve the FY 2024 budget as prepared and presented and to include the additional \$200,000 for the ICMA 2025 Conference. The motion passed without opposition.**

The next item of business was a report from Mr. Casey Cook on a discussion regarding the FCCMA seat on the FLC Board. Mr. Cook expressed the need for FCCMA to develop criteria for the FCCMA member who will serve on the FLC board.

The next item of business was a report on the reception which will be held at the ICMA 2024 conference and was included in the agenda book.

The next item of business was the revision of the Annual Conference Policy, which was included in the agenda book. Accordingly,

**A motion was made by Mr. Spoor and seconded by Ms. Campbell to approve the revisions to the Annual Conference Policy as prepared and presented. The motion passed without opposition.**

The next item of business was the Senior Advisor reports, which were included in the agenda book. Accordingly,

**A motion was made by Mr. Spoor and seconded by Mr. Staffopoulos to approve the reports. The motion passed without opposition.**

The next item of business was a report from Message Matters Inc., which was included in the agenda book.

The next item of business was a report from the Florida League of Cities regarding the statistics for the monthly webinars which was included in the agenda book.

The next item of business was a report from ICMA which was not included in the agenda. FCCMA staff received the following report from Mr. Randy Reid:

- **New SE VP is Chelsea Jackson**, Assistant Manager in Douglasville GA and former ICMA Fellow

#### **Assignment of State Associations and VPs**

- **Jorge Gonzalez – Florida** – Jorge begins his last year as Senior VP and is assigned home state

#### **Update from ICMA Board – Senior VP Turner**

- **Global Engagement:** Global emphasis priority of ICMA and additional new staff being hired - decision was made to advance the representation issue for potential interim solutions global transformation will be several years in the making
- **Governance Process (Representation Issue):** VP Gonzalez or Michael can update – new committee being formed - P.S. *continues* to be phrased as a Florida issue over not having their own seat on Board
- **Continuing Commitment to DEI: *Hiring of ICMA Chief Equity Officer Kim Desmond*** onto ICMA Executive Team – *Potential speaker for next FCCMA conference* and job experience is as equity officer in major cities of Denver and San Diego
- **Retirement of CEO Ott:** A Recruitment process is underway with consultant hired and will have significant engagement with members on their concerns – attend announced ICMA conference sessions where input will directly be solicited from members

#### **Pittsburgh Conference and Program Highlights:**

- Attendance is slightly lower than Austin by 10% but conference revenues from vendors are exceeding Austin
- **Regional Meeting @ Conference – 8:00 a.m. to 9:00 a.m. on Sunday Morning – September 22<sup>nd</sup>** - Audience is all SE members
- **State Executive Directors/Secretariats Meeting – 1:15 p.m. to 2:15 p.m., Tuesday September 24<sup>th</sup>** – Audience is Secretariats and Association staffers
- **2025 LGR Conferences set in Denver (February 26-28<sup>th</sup>), Milwaukee (April 2-4<sup>th</sup>), (topic theme TBD) and Baltimore (Spring 2025 potentially in cooperation with the Gates Foundation on economic development and mobility) - Note ICMA is soliciting programs now online for these events**
- **2025 ICMA Conference is in Tampa, October 25-29, 2025**, with host committee planning meeting on site in October 2024 (RD attending)

**ICMA Board Nominations** – SE VP Solicitation and eligibility in 2026 is the southern tier of SC, GA, FL, AL, MS = process begins around October with announcement and around mid-January candidate packets due.

The next item of business was a report from the Awards and Scholarships Committee which was included in the agenda book.

**A motion was made by Ms. Campbell and seconded by Ms. Sherman to approve the changes to the Awards and Scholarships Policy including defining CAO. The motion passed without opposition.**

The next item of business was a report from the Communications Committee which was included in the agenda book.

The next item of business was a report from the Conference Planning Committee which was included in the agenda book.

The next item of business was a report from the Fiscal and Administrative Policy Committee which was included in the agenda book.

The next item of business was a report from the Investment Committee, which was included in the agenda book.

The next item of business was a report from the Membership Committee, which was included in the agenda book.

The next item of business was a report from the Professional Development Committee which was included in the agenda book.

The next item of business was a report from the Winter Institute Planning Committee which was included in the agenda book.

The next item of business was a report from the IMCA 2025 Conference Steering Committee which was included in the agenda book.

There being no further business, the meeting adjourned at 10:41 a.m.

Respectfully submitted,



Casey Cook  
Executive Director

I hereby certify that these minutes were approved at an official meeting held on:

Signature/Title: Marla Cumfer, President

Date: 11/14/2024