

**FLORIDA CITY AND COUNTY MANAGEMENT ASSOCIATION
BOARD OF DIRECTORS
MINUTES FROM NOVEMBER 1, 2024, MEETING**

President Mark Cunningham called the meeting to order at 9:03 a.m. with the following members present:

President Mark Cunningham, Assistant County Administrator, Sarasota County
President-Elect Sarah Campbell, Town Manager, Orange Park
Vice President Suzanne Sherman, City Manager, Palm Bay
Past President Michael Grebosz, Assistant City Manager, DeLand
District I Director Ed Cook, City Manager, Callaway
District II Director Mike Staffopoulos, City Manager, Jacksonville Beach
District III Director Michelle del Valle, Assistant City Manager, Winter Park
District IV Director Tracey Stevens, Town Administrator, Haverhill
District VI Director Olivia Minshew, City Manager, Wauchula
District VII Director Matthew Spoor, Assistant to the County Administrator, Pinellas County
District VIII John Drury, City Administrator, Tavares
At-Large Director Reese Goad, City Manager, Tallahassee
At-Large Director Mike McNeese, City Manager, Marco Island
At-Large Director Howard Tipton, Town Manager, Longboat Key

Members Absent:

District V Director Mac Serda, Town Manager, Hillsboro Beach

Others in attendance:

Desiree Casanova, Assistant to the County Administrator, Sarasota County
Randy Reid, SE Regional Director, ICMA
Dani Dahlberg, Corporate Consultant, Message Matters, Inc.
Casey Cook, FCCMA Executive Director
Carol Russell, Affiliate Services Coordinator Supervisor, FCCMA
Cindy Ryan, Affiliate Services Coordinator, FCCMA
Chris Holley, Director, Member Services and Training, Florida League of Cities

The first item of business was the consideration of the consent agenda. Accordingly,

A motion was made by Ms. Minshew and seconded by Mr. Staffopoulos to approve the items on the Consent Agenda, which was to approve the minutes from September 6, 2024, approve the 2025 Nominating Committee, and waive the dues for MITs for FY 2025. The motion passed without opposition.

The next item of business was the third-quarter financial statements, which were included in the agenda book for the Board's review.

The next item of business was the investment report, which was included in the agenda book for the Board's review.

The next item of business was a report on the ICMA Governance Task Force, which was included in the agenda book.

The next item of business was to recommend criteria for the FCCMA member who will serve on the FLC board.

A motion was made by Mr. Staffopoulos and seconded by Ms. Campbell to approve the criteria for the person appointed to represent FCCMA on the FLC Board. The motion passed without opposition.

The next item of business was the Senior Advisor reports, which were included in the agenda book. Accordingly,

A motion was made by Mr. Spoor and seconded by Mr. Cook to approve the reports. The motion passed without opposition.

The next item of business was a report from Message Matters Inc., which was included in the agenda book.

The next item of business was a report from the Florida League of Cities regarding the statistics for the monthly webinars which was included in the agenda book.

The next item of business was a report from ICMA which was not included in the agenda book. Mr. Reid gave an oral report:

- The dates for the 2025 Local Government Regional Conferences have been confirmed: Denver (February 26-28) and Milwaukee (April 2-4). The theme is still to be decided. Additionally, a conference focused on economic development and mobility may be held in Baltimore in Spring 2025.
- ICMA is in the process of searching for an Executive Director.
- ICMA is seeking feedback on how to best support to those communities in the southeast affected by disasters.

The next item of business was a report from the Awards and Scholarships Committee which was included in the agenda book.

The next item of business was a report from the Communications Committee which was included in the agenda book.

The next item of business was a report from the Conference Planning Committee which was included in the agenda book.

The next item of business was a report from the Fiscal and Administrative Policy Committee which was included in the agenda book. Accordingly,

A motion was made by Mr. Spoor and seconded by Ms. Campell to approve sections 2.3.1 and 2.3.2 as presented and prepared. The motion passed without opposition.

The next item of business was a report from the Investment Committee, which was included in the agenda book.

The next item of business was a report from the Membership Committee, which was included in the agenda book.

The next item of business was a report from the Next Gen Task Force Committee, which was included in the agenda book.

The next item of business was a report from the Professional Development Committee which was included in the agenda book.

The next item of business was a report from the Winter Institute Planning Committee which was included in the agenda book.

The next item of business was a report from the IMCA 2025 Conference Steering Committee which was included in the agenda book.

There being no further business, the meeting adjourned at 10:07 a.m.

Respectfully submitted,



Casey Cook
Executive Director

I hereby certify that these minutes were approved at an official meeting held on:

Signature/Title: Mark A. Coughlin, President

Date: 2/26/25